

**CITY OF OGDENSBURG  
FIREWORKS PERMIT APPLICATION**

This application form must be completed and returned with all “required documents” to the City of Ogdensburg, City Clerk’s Office, five (5) days prior to the event display date.

To be completed by event sponsor / organization:

- 1. Event Sponsor/Organization: \_\_\_\_\_
- 2. Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_
- 3. Display Location: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_
- 4. Alternate Display Date: \_\_\_\_\_ Time: \_\_\_\_\_

To be completed by fireworks show contractor:

- 5. Fireworks Contractor / Operator: \_\_\_\_\_
- 6. Address: \_\_\_\_\_ E-Mail: \_\_\_\_\_
- 7. Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_
- 8. Emergency Contact: \_\_\_\_\_ Phone #'s: \_\_\_\_\_
- 9. Event Pyrotechnist / Operator: \_\_\_\_\_ DOB: \_\_\_\_\_
- 10. Event Pyrotechnist Assistants:
  - a. \_\_\_\_\_ DOB: \_\_\_\_\_
  - b. \_\_\_\_\_ DOB: \_\_\_\_\_
  - c. \_\_\_\_\_ DOB: \_\_\_\_\_

**\*\*\*ONLY NAMES SHOWN ABOVE (9 & 10) WILL BE ALLOWED TO ENTER DISPLAY AREA. OPERATOR MUST BE AT LEAST 21 YEARS OLD/ ASSISTANTS MUST BE AT LEAST 18 YEARS OLD. \*\*\***

- 11. Vehicle Used to Transport Show: \_\_\_\_\_
- 12. Anticipated Departure Date / Time: \_\_\_\_\_
- 13. Anticipated Arrival Date / Time: \_\_\_\_\_
- 14. Anticipated Set up Time needed: \_\_\_\_\_

**Required Documents Attached:**

- Event / Sponsor: Proof of Insurance (\$1,000,000.00 liability minimum).
- Copy of Contract Between Sponsor and Contractor.
- Contractor: Proof of Insurance (\$1,000,000.00 liability minimum).
- Proof of Alcohol, tobacco, and Firearms (ATF) license.
- Site Plan for display area.

# **FIREWORKS CONTRACTOR/OPERATOR APPLICATION**

The applicant is responsible for complying with all Federal, State, and Local Laws and requirements. The City of Ogdensburg's permit and approval of drawings, designs, plans, and specifications shall not in any way relieve the contractor / operator of the responsibility for the display. This review shall not be construed to grant approval for non-compliance with any code or ordinance enforced by any regulatory agency. Selling any fireworks, falsifying or withholding any information, failure to comply with any order of a Fire Department Official or failure to comply with any law or regulation will be cause for revocation of the permit, cancellation of the display, and the imposition of fines. Firing of fireworks without a valid permit shall result in a summons being issued and/or confiscation of products.

Date \_\_\_\_\_

To the fullest extent permitted by law \_\_\_\_\_

(Print name of fireworks contractor/operator)

shall indemnify, defend, and hold harmless the City of Ogdensburg for any and all loss resulting from the fireworks and /or performance of the display required under the contract and this permit application, irrespective of whether the Municipality is found negligent or otherwise responsible. I have read and understand the above information. I have met all requirements as stated. I have attached all "Required Documents." I agree to comply with all Laws, Policies, Codes, and Standards as adopted pertaining to fireworks. I have reviewed and understand the latest version of NFPA 1123 - code for Fireworks Display. I agree to follow all recommended Regulations and suggested Requirements. Any exceptions will be noted and explained in a separate document.

Event Pyrotechnist / Operator: \_\_\_\_\_ DOB: \_\_\_\_\_

Event Pyrotechnist Assistants: a. \_\_\_\_\_ DOB: \_\_\_\_\_  
b. \_\_\_\_\_ DOB: \_\_\_\_\_  
c. \_\_\_\_\_ DOB: \_\_\_\_\_

Fireworks Contractor / Operator Name (print): \_\_\_\_\_

Contractor Operator Authorized Signature: \_\_\_\_\_

Date of Application: \_\_\_\_\_

**Required Documents Attached:**

- Copy of Contract Between Sponsor and Contractor.
- Contractor: Proof of Insurance (\$1,000,000.00 liability minimum).
- Proof of Alcohol, tobacco, and Firearms (ATF) license.
- Site Plan for display.

## **Fireworks Display Hold Harmless Agreement**

Between the City of Ogdensburg and \_\_\_\_\_,  
(Print name of fireworks contractor)

Witnessed:

1. \_\_\_\_\_ (contractor) agrees to release, indemnify, and hold harmless the City of Ogdensburg from and against any loss, damage of liability, including attorney's fees and expenses, incurred by the latter and their respective employees, agents, or other representatives arising out of or in any manner relating to the manufacture, installation, firing and disassembly of any pyrotechnic equipment or device and / or the supervision and presentation thereof:

2. The applicant (contractor) has furnished the Certificate of Insurance with limits of liability described below:

- a. Workers Compensation / Employers Liability: \_\_\_\_\_
- b. Automobile Liability: \_\_\_\_\_
- c. General Liability: \_\_\_\_\_
- d. Umbrella Liability: \_\_\_\_\_

A true copy of the Certificate of Insurance is attached indicating the Municipality and applicable associations, recreations, or committees formed by the Municipality to organize the "event" named as additional insured on all liability policies.

Event Name: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Rain Date if Applicable: \_\_\_\_\_ Time: \_\_\_\_\_

Name of Applicant (print): \_\_\_\_\_  
(Fireworks Contractor / operator)

Signature of Applicant: \_\_\_\_\_ Dated: \_\_\_\_\_

Signature of Witness: \_\_\_\_\_ Dated: \_\_\_\_\_

# FIREWORKS PERMIT

Issued to \_\_\_\_\_  
(Name of Fireworks Company)

To provide a fireworks display pursuant to application and permit filed with

Permit Number: \_\_\_\_\_ Dated: \_\_\_\_\_

This permit is issued for the fireworks display to be presented on the property of \_\_\_\_\_, and owned by \_\_\_\_\_, on the date of \_\_\_\_\_, start time \_\_\_\_\_.

All fireworks displays must comply with all applicable Federal, State, and Local Laws and Ordinances.

Dated: \_\_\_\_\_ Issued By: \_\_\_\_\_

This permit must be on site in possession of the fireworks contractor; while any work/setup is being conducted, at the time of any display, and until the safe conclusion of the event has been determined. This permit may be revoked at any point in time when reasonable grounds exist.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Signed: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_  
(Fireworks Company Authorized Agent)

Signed: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_  
(Event Sponsor / Organization Authorized Agent)