

Mayor Nelson called the meeting to order and asked the Clerk to call the roll:

PRESENT: Mayor Nelson, Councillors Cilley, Morley,
Powers, Sholette, Skamperle and Vaugh

ABSENT: None

PRESENTATION

1. Mayor Nelson signed and read a Proclamation declaring the week of September 17 – 23, 2010 as Constitution Week. Sally Hartman, of the Swe-Kat-Si Chapter of the National Society Daughters of the American Revolution, thanked Mayor Nelson for continuing this tradition. (A copy of the proclamation follows these minutes.)

At this point in the meeting, Mayor Nelson asked everyone to stand for a moment of silence for Ogdensburg Police Sergeant Kevin Fee who recently passed away.

2. Mayor Nelson presented the following NYCOM Public Service Certificates to employees with 25 or more years of service to the City. Mayor Nelson stated the City's employees make the Council look good and help make our City a great place to work and a great place for our children to play. (A copy of the certificates follow these minutes.)

Frederick Bean	35 years	Cindy Ghize	25 years
Richard Polniak	30 years	Harry McCarthy	25 years
Gregg Harland	30 years	Ronald Sellers	25 years
Walter Bresett	25 years		

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PERSONAL APPEARANCES

1. Lewis Sheppard, 39 Lee Road, presented Council with a cancer prevention resolution and asked that Council help support cancer education and prevention. (A copy of the resolution follows these minutes.)

CORRESPONDENCE

1. City Clerk, Kathleen Bouchard read a letter from Joan Stevenson, 1802 Montgomery Street, requesting the City's support in addressing the Beaver Brook storm sewer problems. (A copy of the letter follows these minutes.)

2. City Clerk, Kathleen Bouchard read a letter and petition from Stephen Rose, 1702 Montgomery Street, requesting the City upgrade the capacity of the sewer system in Beaver Brook and the surrounding area. (A copy of the letter and petition follows these minutes.)

3. City Clerk, Kathleen Bouchard read a letter from Staci LaFave, 1705 Montgomery Street, requesting Council provide a solution to the sewer system problems in the Beaver Brook neighborhood. (A copy of the letter follows these minutes.)

CONSENT AGENDA

Mayor Nelson moved that the claims as enumerated in General Fund Warrant #15-2010 in the amount of \$1,009,308.62 and Library Fund Warrant #15-2010 in the amount of \$50,565.26 and Capital Fund Warrant #15-2010 in the amount of \$344,816.82 and Community Development Fund Warrant #15-2010 in the amount of \$118,417.89 and Community Renewal Fund Warrant #15-2010 in the amount of \$29,116.69 and HOME Fund Warrant #15-2010 in the amount of \$13,600.00 and AHC Funds Warrant #15-2010 in the amount of \$0.00 and RESTORE Program

Warrant #15-2010 in the amount of \$6,250.00 as audited, be and the same are ordered paid and Councillor Powers seconded the motion.

The vote was:

CARRIED, AYES ALL

ITEMS FOR COUNCIL ACTION

1. Councillor Skamperle moved a resolution authorizing the City Manager to enter into a contract with Kinsley Power System to supply a generator for the water intake station, and Councillor Morley seconded to wit:

RESOLUTION AUTHORIZING AWARD OF CONTRACT
FOR SUPPLY OF GENERATOR

WHEREAS, bids have been solicited and received to Supply a Generator for the Water Intake Station; and

WHEREAS, the City's consulting engineer, Tisdell Associates, and City staff have evaluated the bids and recommended the contract be awarded to the responsible low bidder;

NOW, THEREFORE, BE IT that Arthur J. Sciorra, City Manager, is authorized to enter into the following contract, for a sum not to exceed \$24,560., on behalf of the City;

<u>CONTRACTOR</u>	<u>BID AMOUNT</u>
Kinsley Power Systems 14 Connecticut South Drive East Granby, CT 06026	\$24,560

BE IT FURTHER RESOLVED that the funds to pay for this work shall be derived from the 2010 Water Fund Budget with \$21,000 from account F8320.310 and \$3,560 from account F8230.490.

The vote was:

CARRIES, AYES ALL

2. Councillor Powers moved a resolution authorizing award of contract for refrigeration system modifications at the Richard G. Lockwood Civic Center, and Councillor Vaughn seconded to wit:

RESOLUTION AUTHORIZING AWARD OF CONTRACT
FOR REFRIGERATION SYSTEM MODIFICATIONS AT THE
RICHARD G. LOCKWOOD CIVIC CENTER

WHEREAS, bids have been solicited and received for Refrigeration System Modifications at the Richard G. Lockwood Civic Center; and

WHEREAS, the City's consulting engineer, Tisdell Associates, and City staff have evaluated the bids and recommended the contract be awarded to the responsible low bidder;

NOW, THEREFORE, BE IT that Arthur J. Sciorra, City Manager, is authorized to enter into the following contract, for a sum not to exceed \$44,625., on behalf of the City;

<u>CONTRACTOR</u>	<u>BID AMOUNT</u>	<u>CONTINGENCY</u>
S&L Electric, Inc. 5313 SH 56 Colton, NY 13625	\$42,500	\$2,125

BE IT FURTHER RESOLVED that the funds to pay for this work shall be derived from the following sources:

A7181.240	\$35,000
General Fund - Fund Balance	\$9,625

The vote was:

CARRIED, AYES ALL

3. Councillor Vaugh moved a resolution authorizing Addendum No. 1 to the Agreement between the City and Barton & Loguidice for engineering services in connection with the Phase I and II environmental site assessment activities for the former Augsbury Tank Farm Site, and Councillor Morley seconded to wit:

RESOLUTION AUTHORIZING ADDENDUM NO. 1 TO THE AGREEMENT
BETWEEN THE CITY OF OGDENSBURG AND BARTON & LOGUIDICE FOR
ENGINEERING SERVICES IN CONNECTION WITH THE PHASE I AND II
ENVIRONMENTAL SITE ASSESSMENT ACTIVITIES FOR THE FORMER
AUGSBURY TANK FARM SITE

WHEREAS, the City of Ogdensburg has entered into a Cooperative Agreement with the U.S. Environmental Protection Agency (US EPA) for the Augsbury properties; and

WHEREAS, on October 14, 2008, the City Council authorized the City Manager to enter into an agreement with the firm of Barton & Loguidice (B&L) for a sum not to exceed \$65,000 for Phase I & II environmental site assessment activities; and

WHEREAS, additional services have been required for the preparation of the Phase II Site Investigation Work Plan and are required for the Phase II Environmental Site Assessment for an estimated total project cost of \$168,779.;

NOW, THEREFORE BE IT RESOLVED, the City Manager is hereby authorized to execute Addendum No. 1 to the Agreement for Engineering Services between the City of Ogdensburg and Barton & Loguidice in connection with the Phase I and II Environmental Site Assessment Activities for the Former Augsbury Tank Farm Site; and

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BE IT FURTHER RESOLVED, the City will seek one hundred percent reimbursement for such work in accordance with the Cooperative Agreement between the US EPA and the City.

The vote was:

CARRIED, AYES ALL

4. Councillor Sholette moved a resolution to amend §AR-41.(D)(1), City Procurement Policy, and Councillor Morley seconded to wit:

A RESOLUTION TO ADJUST COMPETITIVE BIDDING THRESHOLDS FOR PURCHASE CONTRACTS AND PUBLIC WORKS CONTRACTS

WHEREAS, the State of New York has recently increased the competitive bidding threshold for both purchase contracts and public works contracts, and

WHEREAS, the threshold for purchase contracts has been increased from \$10,000.00 to \$20,000.00, and

WHEREAS, the threshold for public works contracts has been increased from \$20,000.00 to \$35,000.00

WHEREAS, the City's Procurement Policy Administrative Regulation Section 41.D(1), is set to the thresholds allowed by the State,

NOW, THEREFORE BE IT RESOLVED that the City Council approves the increase of the City's purchase contract threshold to \$20,000.00 and the public works contract threshold to \$35,000.00.

AND BE IT FURTHER RESOLVED, that the amount range for 3 written/fax quotations or written request for proposals for purchase contracts will now be \$3,000.00 to \$19,999, and

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AND BE IT FURTHER RESOLVED, that the amount range for 3 written/fax quotations or written request for proposals for public works contracts will now be \$5,000.00 to 34,999.

The vote was:

CARRIED AYES, ALL

Mayor Nelson stated that he would like to amend the agenda to add Agenda Bill #58. There was a consensus of Council to add Agenda Bill #58 under Items for Council Action.

5. Mayor Nelson moved a resolution to place a memorial plaque on a Crescent Street park bench, and Councillors Cilley, Morley, Powers, Sholette, Skamperle and Vaughn seconded to wit:

**RESOLUTION TO PLACE A MEMORIAL PLAQUE ON A CRESCENT STREET
PARK BENCH IN MEMORY OF POLICE SERGEANT KEVIN F. FEE
WHO SERVED THE CITY OF OGDENSBURG FOR TWENTY-NINE YEARS**

WHEREAS, Kevin F. Fee transferred into the Police Department of the City of Ogdensburg on June 27, 1981, and

WHEREAS, during his twenty-nine years of service, Kevin served as a Patrolman, Juvenile Officer, Investigator and Road Patrol Sergeant, a position he was promoted to on January 12, 1985, and

WHEREAS, Kevin retired from service March 30, 2010, after serving the community with pride, honor, and distinction, and

WHEREAS, the City is most fortunate to have had such a dedicated employee, willing to go the extra mile to ensure the safety and well being of others, always looking out for and caring for our community members, and

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WHEREAS, during his illness, Kevin would walk the Crescent to his Crescent Street park bench to sit, and in his always friendly demeanor, talk to people that walked by, and enjoy the beauty of the Crescent, and

NOW, THEREFORE, BE IT RESOLVED, that the Ogdensburg City Council hereby authorizes a memorial plaque be placed on the Crescent Street Park Bench, located between Lafayette and Montgomery Streets in honor and memory of Sergeant Kevin F. Fee for his twenty-nine years of dedicated service to the residents of the City of Ogdensburg, and

BE IT FURTHER RESOLVED, that the memorial plaque shall read:

In Memory of Sgt. Kevin F. Fee
29 Year Veteran of the Ogdensburg City Police Dept.
Friend and Protector

The vote was:

CARRIED, AYES ALL

OLD BUSINESS

1. Mayor Nelson requested an update from City Manager, Arthur Sciorra on the Beaver Brook storm sewer problems. Mr. Sciorra stated an analysis is due on September 30th, and the engineering firm will be giving a presentation at the October 12th Council meeting. Director of Public Works, Kit Smith stated the areas identified in the Beaver Brook neighborhood will first have to be de-watered in order to use the camera in those pipes over the next few weeks. Councillor Cilley asked if there is water accumulating or if there is a restriction in the pipe. Mr. Smith stated there are no restrictions in the pipes. Mr. Smith also stated he is not sure if the pipes are compromised, but he will have more information regarding this by the week's end. Councillor Skamperle asked if the area that is possibly compromised is blacktopped. Mr. Smith stated the area is a paper street. Councillor Sholette asked when the camera was first utilized in the Beaver Brook area, and Mr. Smith responded three weeks ago.

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2. Councillor Morley asked if the Diamond property is open to the public. Mr. Sciorra stated that Kit Smith reported a problem with settling on the property. Mr. Smith stated Op-Tech filled in the pilings which then washed out. Mr. Smith added that the engineer will put together a plan, and the issue should be resolved by the end of the week. Mr. Smith also stated the property will be open for the carp tournament.

3. Councillor Cilley asked about the status of the workplace violence policy. Mr. Sciorra stated he would check on this and get back to Council.

4. Councillor Sholette asked for the timeframe of the 420 Ford Street property sale. Mayor Nelson stated the property was sold in June.

5. Councillor Sholette asked what is being done for promotion and scheduling of the upcoming hockey season and tournaments at the Lockwood Arena. Mr. Sciorra stated the arena will be open on time with minor hockey and figure skating putting bids in for reservations. Mr. Smith stated Tia Beaulieu, Recreation Clerk has been taking a substantial amount of bookings. Councillor Morley asked if Mr. Smith recommends making her position full time. Mr. Smith stated that is a personnel issue that would need to be discussed with the City Manager.

6. Councillor Sholette asked if the grant funds have been obtained to demolish the walk bridge. Mr. Sciorra stated the project has been approved by the regional economic fund, and the City has got the contract back. Mr. Sciorra also stated the next stage is to go after the necessary permits from the DEC and Army Corps of Engineers. Mr. Sciorra explained that there will be three phases of water work over a two-year period.

7. Councillor Sholette provided Council with an update on the Interstate-98 project. Councillor Sholette stated \$70,000 has been raised to promote the building of the interstate to-date, and he will provide more thorough information next week after their meeting. Councillor Sholette stated that as of yesterday the funds that were supposed to be sent by the City for this project have not been received. City Manager, Arthur Sciorra stated he will check with the City Comptroller.

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8. Councillor Sholette stated he was recently contacted by a woman who went through the City's housing rehab program in November of 2008. Councillor Sholette also stated her project has not been completed, and she just found out that the bills were not paid and a Watertown supplier has a \$6,000. lien on her building. Councillor Sholette said he will provide this information to the City Manager to review.

9. Councillor Vaugh asked Director of Public Works, Kit Smith for an update on the Paterson Street reconstruction project. Mr. Smith stated there will be an informational meeting this Wednesday, September 15th at 6:00 p.m. at City Hall and added that all Paterson Street property and business owners were invited to attend.

10. Councillor Vaugh stated that the City received Brownfield grant funds for the Diamond property's planning and marketing. Councillor Vaugh asked Director of Planning and Development, Justin Woods if it made more sense to have a private developer conduct the planning and marketing of this site. Mr. Woods stated the City will work together with Brownfield developers to conduct an outreach to private, capable developers. Councillor Powers stated it is important to maintain focus on the redevelopment of the property and not the redeveloper.

11. Councillor Vaugh asked if there have been any site assessments done on the three or four acres of property adjacent to Lighthouse Point. Mr. Sciorra stated the property on the southern end is far from clean, but there is an agreement that the City would work with the Fort Association to find ways to clean up the property and then transfer it back to the Fort Association. Councillor Vaugh also asked if Brownfield funds could be used for a site assessment. Mr. Sciorra stated that the north end of the site could possibly be assessed with the EPA funds the City is applying for now.

12. Councillor Skamperle asked if there is still an interested developer for the old Billy Ward property. Director of Planning and Development, Justin Woods stated there is. Mr. Woods said that person is currently finishing up a couple of projects and will be looking at this project after the first of the year.

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Mr. Woods added that this developer is currently negotiating site control with the owner of the property. City Manager, Arthur Sciorra stated this developer was originally shown the Diamond property, but he became more interested in the old Ward property.

13. Councillor Skamperle asked if a developer has shown any interest in the former Holiday Inn property. Mr. Woods stated a Canadian developer has shown interest. Mr. Woods also stated he has received reports from the real estate broker and the main street program administrator that they are looking at possible funding to redevelop the property. Mr. Woods stated the property would be a great candidate for an environmental assessment.

14. Councillor Powers asked for an updated timeline on the progression of the permits for the Lake Street Bridge rehabilitation. City Manager, Arthur Sciorra stated a week ago the City received a contract and an email was sent to Aaron Jarvis with Tisdell Associates to go ahead with the process. Mr. Sciorra also stated he assigned Director of Public Works, Kit Smith as Clerk of the Works to help coordinate the project with the engineer. Mr. Sciorra stated once we know when we can work in and over the Oswegatchie River, we can send out for bids. Councillor Morley asked if the Spruce Street water line crossing the river will be addressed before the start of the bridge. Mr. Sciorra stated that the Spruce Street water line will be done first, the new bridge will then be built, the water and sewer will be moved over to that bridge before the old bridge will be demolished.

15. Councillor Powers asked if Stearns and Wheler have received any feedback from Bernier and Carr regarding the School District's capital improvement project. Mr. Sciorra stated he attended a meeting with the School District and reviewed their proposed project. Mr. Sciorra added the school does not have any responsibility with the current conditions; but they do understand the current problem and they will do their best to expand the water retention system.

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16. Councillor Powers asked if the City can rectify the issues with the sprinkler system ourselves. Mr. Smith stated we could.

NEW BUSINESS

1. Councillor Morley asked if the City can start or establish a program of community service for troubled youths. City Manager, Arthur Sciorra stated it is a program the City once ran but added that it is expensive and difficult to supervise these programs. Mr. Sciorra stated it is something that can be reviewed.

2. Councillor Skamperle stated he was contacted by a City resident regarding no stop signs on Gate Street, from Jefferson Avenue to Ford Avenue. Councillor Skamperle stated the residents in this neighborhood have asked that one be placed on the corner of Gate Street and Albany Avenue, creating a four-way stop. Mr. Sciorra stated staff will do a study of this area.

3. Councillor Skamperle stated he received complaints from City residents about a small section of the Maple City Trail being overgrown, near the Seymour family blue spruce tree and the stairs behind the Post Office. Councillor Skamperle also stated he went to the Maple City Trail and the stairway behind the Post Office has been cleared out. Mr. Sciorra stated a complaint was received regarding the stairway and was addressed.

4. Mayor Nelson stated last Tuesday Chuck Kelly was honored for his fifty-six years of service to the community. Mayor Nelson also stated issued a Proclamation honoring and declaring last Tuesday Chuck Kelly Day, and presented him with a key to the City on behalf of the City's residents and staff. (A copy of the Proclamation follows these minutes.)

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5. Mayor Nelson stated tomorrow is Primary Election day, and the polls are open from noon until 9:00 p.m. Mayor Nelson also stated there has been a change in City voting locations; residents who voted at City Hall last year now vote at the Dobisky Visitors' Center. Mayor Nelson listed the City voting districts are as follows:

District 1	Riverview Towers
District 2 and 3	Ogdensburg Visitors' Center
District 4 and 6	Fire Station
District 5	Parkview Rise
District 6	Department of Public Works

On a motion duly made and seconded, the meeting was adjourned.