

AGENDA
Council Meeting
Monday, January 22, 2018
7:00 P. M.

- I. Pledge of Allegiance
- II. Call to Order
- III. Presentation
 - 1. Mayor Janet Otto-Cassada, Village of Waddington, regarding 2018 Bass Elite Tournament
- IV. Public Hearing
 - 1. A public hearing regarding an ordinance to amend Chapter 181 entitled "Solid Waste", Article I entitled "Seasonal Cleanup" of the Code of the City of Ogdensburg (Bill #2).
- V. Personal Appearance
(Anyone wishing to address the Council should notify the Clerk prior to the meeting)
- VI. Correspondence
- VII. Consent Agenda
(All Matters listed under this item are considered to be routine and will be enacted by one motion in the form below without separate discussion. If discussion is desired, the item will be removed from the consent agenda and considered separately.)
 - 1. Approval of previous minutes
 - 2. Approval of warrant
- VIII. Appointments
- IX. Items for Council Action
 - 1. An ordinance to amend Chapter 181 entitled "Solid Waste", Article I entitled "Seasonal Cleanup" of the Code of the City of Ogdensburg. (Bill #2)
 - 2. A resolution authorizing the City Manager to accept a \$50,000 State and Municipal Facilities (SAM) Grant to fund the replacement of 23 windows at City Hall. (Bill #5)
 - 3. A resolution authorizing the City Manager to enter into a contract with Whitton Construction, LLC for a sum not to exceed \$50,000., for the City Hall Window Replacement project. (Bill #6)

X. Old Business

XI. New Business

XII. Items for Discussion

1. Project Liasons, Planning Department

XIII. Citizen Participation

XIV. Executive Session

XV. Adjournment

RESOLVED: That the claims as enumerated in General Fund Warrant #02-2018 in the amount of \$364,328.59 and Library Warrant #02-2018 in the amount of \$23,735.43 and Capital Fund Warrant #02-2018 in the amount of \$129,315.30 and Community Development Fund Warrant #02-2018 in the amount of \$0.00 and Community Renewal Fund Warrant #02-2018 in the amount of \$0.00, as audited, be and the same hereby are ordered paid.

DATED: January 18, 2018

Business of the City Council
City of Ogdensburg

SUBJECT: An ordinance amending Chapter 181 of the Ogdensburg Municipal Code entitled Solid Waste

FOR AGENDA OF: January 22, 2018

BILL #: 2

DEPT. OF ORIGIN: Public Works

DATE SUBMITTED: January 2, 2018

APPROVED AS TO FORM BY CITY ATTORNEY

EXHIBITS: Ordinance

APPROVED BY CITY MANAGER FOR SUBMITTAL

| | | |
|------------------------------|-------------------------|--------------------------------|
| EXPENDITURE REQUIRED: -0- | AMOUNT BUDGETED: -0- | APPROPRIATION REQUIRED: -0- |
|------------------------------|-------------------------|--------------------------------|

SUMMARY STATEMENT

An Ordinance to amend Chapter 181 entitled "Solid Waste", Article I entitled "Seasonal Cleanup" of the Code of the City of Ogdensburg.

RECOMMENDED ACTION

Approval of resolution.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

| | | | |
|----------------------|-------|----------------------|-------|
| MAYOR ASHLEY | _____ | COUNCILLOR DAVIS | _____ |
| COUNCILLOR KENNEDY | _____ | COUNCILLOR PRICE | _____ |
| COUNCILLOR SHAVER | _____ | COUNCILLOR SKAMPERLE | _____ |
| COUNCILLOR STEVENSON | _____ | | |

ORDINANCE # 1- 2018
AN ORDINANCE AMENDING CHAPTER 181 ENTITLED SOLID WASTE,
OF THE MUNICIPAL CODE OF THE CITY OF OGDENSBURG

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OGDENSBURG, NEW YORK, AS FOLLOWS:

ITEM ONE: That Chapter 181 entitled “Solid Waste”, Article I entitled “Spring Seasonal Cleanup”, is hereby deleted in its entirety and replaced with the following:

ARTICLE I
Seasonal Cleanup

§ 181-1. Collection of yard waste.

The following policy shall be established by the City Council for the collection of yard waste:

- A. A spring and fall cleanup for yard waste shall be completed by the Department of Public Works (DPW) on an annual basis. The Director of Public Works shall ensure that the dates for the cleanups are publicized in advance and done on an area-by-area basis.

In the spring, yard waste may be placed on the home owners’ property between the edge of the street and the sidewalk or along the edge of the street, if no sidewalk exists, as soon as weather permits. It is prohibited to place yard waste in the street. Collection will start no later than May 1 of each year and will run through *the week leading up to Memorial Day. The last day to place material out for pick up is the second to last Sunday in May (i.e. if Memorial Day is May 28th, then the last day to put material out for pick up is May 20th.)* ~~the beginning of the regularly scheduled collection dates.~~ There will be no penalties for putting out yard waste early during this cleanup cycle.

The fall cleanup *will start during the last full week of October, but no later than November 1st.* ~~commence with the completion of the last scheduled pickup in late October.~~ As with the spring cleanup, yard waste may be placed between the edge of the street and the sidewalk or along the edge of the street, if no sidewalk exists, on the home owners’ property. It is prohibited to place yard waste in the street. DPW will continue the fall collection process until late November or until weather no longer permits. The last day to place material out for pick up is the Sunday before Thanksgiving.

Storm related debris will be picked up by the City’s DPW on an on-call basis. City residents can contact DPW during regular business hours to schedule a pickup.

Free, year-around drop off of yard waste is available to all City residents at the City’s land clearing debris landfill located on outer Champlain Street on scheduled drop-off days.

B. "Yard waste" shall be defined as:

- (1) Leaves
- (2) Brush
- (3) Small branches, sticks and twigs cut to manageable sizes.
- (4) Tree limbs and small trees less than six (6) inches in diameter. They must be cut into sections less than six (6) feet in length.

Note: Larger trees and limbs taken down by the home owner or a contractor may be dropped off at no charge at the City's land clearing debris landfill located on outer Champlain Street on scheduled drop-off days or on an on-call basis. The City will not pick up trees taken down by a contractor.

C. ~~Scheduled Yard Waste Collection Process~~ *One Time Summer Pickup*

- ~~(1) Scheduled collections will commence on or about June 1 of each year. The schedule for the season will be publicized in advance and followed without exception. In addition to the Spring and Fall pickups, the City will conduct one summer pickup just before the Annual Seaway Festival (last full week in July).~~
- ~~(2) The scheduled pickup week and day will correspond to the ward number. For example, the first ward will be picked up on the first Monday of the month; the second ward will be picked up the second Monday of the month, etc. The Proctor Avenue area will be picked up with the first ward. Property owners can place their yard waste out for pick up two weeks before the festival, but no later than the Sunday prior to the commencement of the festival. They have one week to get their material out for pick up. DPW will conduct City wide pick-up Monday - Friday before the festival (see example below).~~

Seaway Festival – Saturday – July 21st to Sunday – July 29th

Material can start to be placed out for pickup on Sunday – July 8th.

Last day to put out material, Sunday – July 15th.

DPW will perform pickup between Monday – July 16th and Friday – July 20th.

- ~~(3) Yard waste shall be placed on the home owners' property at the street's edge, between the street and sidewalk, if a sidewalk exists. no sooner than the Saturday just before the scheduled pick-up date.~~

ITEM TWO: This ordinance shall take effect ten (10) days after publication of notice which shall give the title and describe same in summary form.

Business of the City Council
City of Ogdensburg

SUBJECT: Resolution authorizing the City Manager to accept a \$50,000 State and Municipal Facilities (SAM) Grant.

FOR AGENDA OF: January 22, 2018

BILL #: 5

DEPT. OF ORIGIN: Planning and Development

DATE SUBMITTED: January 16, 2018

APPROVED AS TO FORM BY CITY ATTORNEY _____

EXHIBITS: None

APPROVED BY CITY MANAGER FOR SUBMITTAL _____

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|---------------|---------------|---------------|
| EXPENDITURE | AMOUNT | APPROPRIATION |
| REQUIRED: -0- | BUDGETED: -0- | REQUIRED: -0- |

SUMMARY STATEMENT

A resolution authorizing the City Manager to accept a \$50,000 State and Municipal Facilities (SAM) Grant to fund the replacement of 23 windows at City Hall.

RECOMMENDED ACTION

Approval of resolution.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

| | | | |
|----------------------|-------|----------------------|-------|
| MAYOR ASHLEY | _____ | COUNCILLOR DAVIS | _____ |
| COUNCILLOR KENNEDY | _____ | COUNCILLOR PRICE | _____ |
| COUNCILLOR SHAVER | _____ | COUNCILLOR SKAMPERLE | _____ |
| COUNCILLOR STEVENSON | _____ | | |

**RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT A
STATE AND MUNICIPAL FACILITIES (SAM) GRANT TO FUND CITY
HALL IMPROVEMENTS**

WHEREAS, DASNY administers capital grant programs on behalf of New York State that support community and economic development, known as State and Municipal Facilities (SAM) Grants; and

WHEREAS, with support from Senator Patricia Ritchie, the City of Ogdensburg has been awarded up to \$50,000 for improvements at City Hall which will fund the replacement of 23 windows; and

WHEREAS, funding to support these improvements will be paid from budgeted funding allocated in H16102.518, Capital.

NOW, THEREFORE, BE IT RESOLVED, by the Ogdensburg City Council that it hereby authorizes the City Manager to accept these SAM Grant funds, grant number 8271, in the amount of \$50,000.00.

BE IT FURTHER RESOLVED, that the City Manager or her designee, is hereby authorized to administer these funds, including executing all necessary documents relating to the application or administration of the award.

Business of the City Council
City of Ogdensburg

SUBJECT: Resolution Authorizing Award of Contract for the City Hall Window Replacement Phase II

FOR AGENDA OF: January 22, 2018

BILL #: 6

DEPT. OF ORIGIN: Engineering/Public Works

DATE SUBMITTED: January 17, 2018

APPROVED AS TO FORM BY CITY ATTORNEY

EXHIBITS: Resolution

APPROVED BY CITY MANAGER FOR SUBMITTAL

| EXPENDITURE | AMOUNT | APPROPRIATION |
|---------------------|---------------|---------------------|
| REQUIRED: \$50,000. | BUDGETED: -0- | REQUIRED: \$50,000. |

SUMMARY STATEMENT

A resolution authorizing the City Manager to enter into a contract with Whitton Construction, LLC for a sum not to exceed \$50,000., for the City Hall Window Replacement project.

RECOMMENDED ACTION

Approval of resolution.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

| | | | |
|----------------------|-------|----------------------|-------|
| MAYOR ASHLEY | _____ | COUNCILLOR DAVIS | _____ |
| COUNCILLOR KENNEDY | _____ | COUNCILLOR PRICE | _____ |
| COUNCILLOR SHAVER | _____ | COUNCILLOR SKAMPERLE | _____ |
| COUNCILLOR STEVENSON | _____ | | |

RESOLUTION AUTHORIZING AWARD OF CONTRACT
FOR THE CITY HALL WINDOW REPLACEMENT – Phase II

WHEREAS, bids have been solicited and received for the City Hall Window Replacement - Phase II; and

WHEREAS, City staff have evaluated the bids and recommended the contract be awarded to the responsible low bidder;

NOW, THEREFORE, BE IT FURTHER RESOLVED that Sarah Purdy, City Manager, is authorized to enter into the following contract, for a sum not to exceed \$50,000., on behalf of the City:

| SUPPLIER | BID AMOUNT |
|---|--|
| Whitton Construction, LLC 710 Cream of the Valley Rd. Gouverneur, NY 13642 | Total Price: \$50,000 (23 Windows) |

BE IT FURTHER RESOLVED that funding for this project will come from the Capital Account (**H16102.518**).