

**CITY OF OGDENSBURG
PLANNING & DEVELOPMENT BOARD**

**APPROVED MINUTES FOR
DECEMBER 7, 2017**

Members Present: Tim Redmond (Chairman), Frank Perretta, and Linda Pellett
Members Absent: Sean O'Brien, and Michael Frary
Staff Present: Andrea Smith, Planning & Community Development Director
Others Present: None

THIS MEETING WAS DIGITALLY RECORDED.

5:30PM Mr. Redmond called to order the regular meeting of the Planning Board.

1. Call to order – Mr. Redmond asked if Ms. Smith had heard from any of the other Board members not present. She replied that she had not heard from the others.
2. Approval of previous minutes – November 8, 2017
Motion by Ms. Pellett to approve the minutes, noting a correction on page 7, both Frary and Perretta are marked as “abstaining”, but should have been marked absent. Chairman Redmond seconded the motion to approve as corrected.
All members present voted in support of the motion to approve the minute, minutes were accepted 3/0.
3. Correspondence –
 - (a) Ex Parte Communication - No ex parte communication to be disclosed by the membership.
 - (b) 239-m response – None
4. Items for Planning Board Action
5. **Old Business** – Zoning Ordinance
The Board reviewed the proposed changes including waterfront design guidelines and zoning map, see attached. There was no formal action taken at this time.
6. **Adjournment** – Motion by Chairman to adjourn, second by Mr. Perretta. Meeting adjourned at 7:06 PM by a vote of 3/0.

Next Meeting Date: Tuesday, January 2, 2018 at 5:30 PM