

CITY OF OGDENSBURG, NEW YORK

CITY HALL • 330 FORD STREET • OGDENSBURG, NY 13669 • (315) 393-6100



Office of the City Manager

MEMO TO: City Council
FROM: Sarah Purdy, City Manager *SP*
DATE: October 4, 2018
SUBJECT: Update 18/37

150TH CELEBRATION EVENTS- the City of Ogdensburg is selling **commemorative glasses** to celebrate the 150th anniversary of the city's incorporation. The glasses are \$5.00 each and can be purchased at the following places:

- Dobisky Visitors' Center, 100 Riverside Avenue
- City Clerk's office at City Hall, 330 Ford Street
- Frederic Remington Museum, 303 Washington Street
- Greater Ogdensburg Chamber of Commerce, 1 Bridge Approach

The next events slated for the 150th are as follows:

- Final Event on November 3 – Rock –n-Skate at the Lockwood Arena, 6 pm to 9 pm.

FIRE DEPARTMENT UPDATE – Please find attached the monthly update from Chief Mike Farrell.

PARKS AND RECREATION UPDATE –

OVERTIME - The following is a breakdown of overtime for the department for September:

-Stand-by (straight-time): 0 hours

-Overtime (other): 12.50 hours (SLC Auction and flags)

DOBISKY ROOM USAGE – Below are hours used at the Dobisky Center for the month of September:

Paid Large Room – 30 hours

Paid Small Room – 2 hours

Paid Both Rooms – 11 hours

Non-Profit Use –100.5 hours

BILLBOARD RENEWAL LETTERS – Businesses and organizations that have billboards at the Lockwood Arena that have expired, or will soon, have been sent letters and a deadline to renew their billboards for either a year or two, depending on their choice.

ARENA NON-ICE RENTALS – The St. Lawrence County Tax Auction was held at the Lockwood Arena on Sept. 8 and a Bark for Life was held on Sept. 15. Future events at the arena in October include Sen. Patricia Ritchie's Senior Fair on Oct. 2, the chamber's Ogotoberfest on Oct. 6 and CHMC's Wellness Day on Oct. 13.

ARENA ICE PLANS – The department's tentative plans are to begin painting and building ice Oct. 14 and Oct. 15. Staff will be building ice and training on the Zamboni the rest of the week. The first day of rentals will be Oct. 22. The department has begun to take ice rentals.

FALL/WINTER PROGRAMS – The department will begin taking registration for Bidy Basketball and Gymnastics on Oct. 1. News releases have been sent to news agencies and it has been promoted on Facebook and the city’s website. Brochures have been delivered to Madill and Kennedy elementary schools. Bidy Basketball will be held Saturdays beginning Dec. 8 and end Feb. 2; Gymnastics will be held Saturdays beginning Nov. 3 and ending Dec. 8; and Family Swim be held Sundays from Jan. 6 to March 3.

GARDEN CLUB FLOWER POTS – Staff took down Ogdensburg Garden Club hanging flower baskets along State and Ford streets as well as flower pots that Basta’s had been watering all summer.

PUBLIC WORKS UPDATE-

Overtime –

RC = Required or Contractual

	9/27 to 10/3
Sewer Beepers (RC)	8
On-Call Supervisors (RC)	4
Waste Water Treatment (RC)	8
Water Distribution	46.50
L/F Saturday	9
WWTP	3
Emergency Stakeout	1
Negotiations	3
TOTAL HOURS	82.50
RC	20
Other	62.50

Water Filtration Plant Update

- One of four filters are being cleaned every two weeks. A filter was cleaned on 9/28. Our next filter cleaning is scheduled for 10/12.

Equipment

- Large Truck Mounted Snow Blower – impeller and rear engine seal will be addressed over the next several weeks. Loader mounted blower was not put in this year’s budget due to other critical needs.
- JD loader is on its last leg. The unit is necessary with or without funding assistance and must be planned for. The unit has been parked and will only be used in an emergency. We are looking at \$20K-\$25K to perform required services and repairs.
- Having significant engine issues with Unit 7 (step van). Estimate on this 1984 vehicle is between \$6,000 - \$7,000.
- Starting work on preparing for winter. Trucks are being setup for plowing, with the sands to be set near the end of October.

Road Cuts / Pot Holes

- Road cut and pothole work continues to go well. We are hoping to have it completed before the blacktop plants close.

Water / Sewer

- 10/1 – Valve replacement at State & David. Hydro-stop was used to isolate the area and reduce the impacted customers.

- 10/3 – Valve replacement at Lafayette & Hasbrouck went better than planned. Impacted customers received Boil Water Notice (BWN). Water Filtration Plant is monitoring water so BWN can be lifted as quickly as possible.
- 10/3 – Emergency water service for customer without water. New service was installed in a timely fashion. Great effort by assigned crew.
- 10/4 – Vactor dispatched to Canton to assist the Village with repair work at their WWTP.
- Performing water and sewer services as they arise.
- We are addressing sink holes.

Brush Pickup / Landfill Operations

- Saturday operations – the landfill was used 14 times on September 29.
- First day that brush can be put out for fall pick up is October 1st. This change was prompted by the recent wind storm and the quick change in weather.

Trees

- We are taking names and evaluating trees for the fall. Several large trees have been identified that will require contractor assistance.
- Stumps / Top Soil – work has been suspended due to lack of manpower. We will only address emergencies until fall.

Storm Drops / Cleaning Sewer Mains

- Fall flushing of sewer mains was started last week and we will be working on it as we have time.
- Vactor team is now back on cleaning drops when they are not working on other crews.

Mowing / Trimming

- Weed ordinances, mowing, property maintenance, etc. are being completed, but impacts our ability to work on critical construction issues.

Overtime Spending

2018 Monthly Overtime Tracking – Fire Department

Department	January	February	March	April	May	June
Monthly Budget*	\$6645.00	\$6645.00	\$6645.00	\$6645.00	\$6645.00	\$6645
Actual Spending	\$3686.22	\$432.65	\$621.11	\$1,843.20	0	\$6,097.02
Reimbursed OT coverage	0	0	0	0	0	0
Net OT Spending	\$3686.22	\$432.65	\$621.11	\$1,843.20	0	\$6,097.02
Better/Worse Vs Budget	\$2958.78	\$6212.35	\$6023.89	\$4,801.80	\$6645.00	\$547.98
% YTD Vs Budget	4.6%	5.1%	5.9%	6.1%	6.1%	13.8%

Department	July	August	September	October	November	December
Monthly Budget*	\$6645.00	\$6645.00	\$6645.00	\$6645	\$6645	\$6645
Actual Spending	\$1512.65	\$8291.34	\$3558.97			
Reimbursed OT coverage	0	0	0	0	0	0
Net OT Spending	\$1512.65	\$8291.34	\$3558.97			
Better/Worse Vs Budget	\$5132.35	(1446.34)	\$3086.03			
% YTD Vs Budget	15.7%	26.1%	30.5%			

**For an example to the above spending analysis, please see <http://annapolis.gov/upload/images/government/reports/overtime.pdf>

I also have 10 employees that are over 200 hours of back time on the books. The time will be paid down to 200 hours on December 1st of every year per the 2017 -2019 current contract. Total to be paid down is \$34,922.17 This totals 2018 Overtime thru September 30, 2018 at is \$59,279.47 which is 74.3% of the 2018 Budgeted Overtime (\$79,741). In Comparison, 2017 Overtime at 09/30/2017 was \$59,880.94 which was approximately 79.8% of the 2017 Budgeted Overtime (\$75,000).

City of Ogdensburg Fire Department

Monthly Fire Report for September 2018

		Fires	Ruptures No Fire	EMS	Hazardous Conditions	Service / Good Intent	False Alarms	Special Conditions	
# Calls	121	1-2 Family	1	0	30	3	13	1	0
		3+ Family	1	0	24	1	4	2	0
\$ of Fire Loss	\$100	Other Res.	0	0	0	0	0	0	0
		Commercial	0	0	11	2	6	7	2
Hrs. on Call	136.6	Vehicle	0	Fire only	Fire only	Fire only	Fire only	Fire only	Fire only
		Other / Outside	0	0	4	4	5	0	0
		Included Above	Mutual Aid Given			2			
		Total	2	0	69	10	28	10	2

Average Seconds from
Dispatch to arrival on scene

233.4

Inspections:

# of Inspections:	1	Category	Inspections	YTD Total
		Assembly-initial	0	51
Hrs. on Insp:	1	Business-initial	0	54
		Residential	0	0
		Assembly-reinsp.	0	37
		Business-reinsp.	1	28
		Other	0	0
		Total	1	170

Fire Prevention:

of Fire Prevention Calls: 0

Hrs. of Fire Prevention: 0

Training Hours:

Shift	Current Year	Prior Year
Shift 1	114	150
Shift 2	235	154
Shift 3	92	120
Shift 4	98	174

Training Overtime:

Training Time Owed	
Current Year	Prior Year
190.75	455.25

Reimbursable Training Time Owed	
Current Year	Prior Year
465.25	555.75

Category	Months Total	Prior Year	YTD Total
Sick Leave	179.75	172	1593
W/C-207a	0	0	368
Training Overtime	59.25	282.25	1022
Comp. Overtime	407.5	221	1849.5
Personal Leave	6.5	30.5	1062.25

Compensatory Overtime:

Comp. Time Owed

Current Year	Prior Year
4738	4666.75

Overtime: Hours Paid/Banked (Straight Time Equivalent)

Category	Months Total	Prior Year	YTD Total
Comp. Overtime	383.5	205	1767.25
Sick Leave	162	118.5	876.25
Article 14d (cashout)	130	0	546
Add'l Manpower	26	46	676.5
Incident Holdover	0	1.5	25.5
HazMat	10.5	153.75	10.5
W/C-207a	0	0	0
Funeral Leave	0	61.5	6
Meeting/Hearing	0	0	0
Total	712	586.25	3908

Summary:

Category	Months Total	Prior Year	YTD Total
# Calls	121	179	1276
Fuel Used	182.1	173.1	1572.3
Miles Driven	2611	1192.7	14350.1

Vehicle Info:

No.	Fuel Used	Mileage	Vehicle Repairs (Description)	Cost
CO1	30	1753.1		
C2	25.1	307		
R1	0	4.9		
E1	59	311		
E2	0	26.4		
E3	45.5	133.6		
Q1	0	11		
R31	22.5	64		

Vehicle Accidents:

Special Activities:

Knights of Columbus golf ball drop. Pump tested Engine 1 and Engine 3

Officer Signature: _____ **Date:** _____