

CITY OF OGDENSBURG, NEW YORK

CITY HALL • 330 FORD STREET • OGDENSBURG, NY 13669 • (315) 393-6100



Office of the City Manager

MEMO TO: City Council
FROM: Sarah Purdy, City Manager *SP*
DATE: October 26, 2018
SUBJECT: Update 18/39

150TH CELEBRATION FINAL EVENT- The year-long celebration of the City of Ogdensburg's 150th anniversary will conclude [Saturday, November 3, 2018 with a Rock-N-Skate at the Richard G. Lockwood Civic Center](#), home of the Jimmy Howard Rink. This will be the first rock-n-skate of the Lockwood Arena's ice season.

The Rock-N-Skate will run from 6-9 p.m. Entry fee is \$5 but skate rentals are free for this event. The first 150 people will receive cupcakes to help celebrate the city's 150th anniversary.

If you haven't purchased one yet, there will also be a table selling 150th commemorative glasses for just \$5 and are still available at the following places:

- Dobisky Visitors' Center, 100 Riverside Avenue
- City Clerk's office at City Hall, 330 Ford Street
- Frederic Remington Museum, 303 Washington Street
- Greater Ogdensburg Chamber of Commerce, 1 Bridge Approach

If you have any questions please contact the Ogdensburg Parks & Recreation Department at 315-393-1980 or check out the department's Facebook page at "Ogdensburg City Recreation."

BUDGET REVIEW DATES – These dates can also be found on the City's website calendar at www.ogdensburg.org. Each meeting will be held at City Hall, City Council Chambers. The Preliminary Budget is available to view online at <http://www.ogdensburg.org/Archive.aspx?AMID=56> and the 2017 Financial Audit at <http://www.ogdensburg.org/ArchiveCenter/ViewFile/Item/2286>

- Monday, October 22, after Council meeting: City Clerk, Assessor, Planning/Engineering
- Monday, October 29, 7 p.m.: Police, Parks & Recreation
- Tuesday, October 30, 7 p.m.: DPW, Water Fund, Sewer Fund
- Thursday, November 1, 7 p.m.: Fire, Manager, Council, Comptroller, Revenues etc.
- Wednesday, November 7, 7 p.m.: Contract agencies, Museum, Library

COUNCIL MEETING FOLLOW-UP - The following information responds to concerns raised at the October 22 City Council meeting about the status of two properties acquired by the City due to property tax delinquency:

315 Madison Street: The City already had conducted garbage removal from behind the house. Earlier this week staff met with an exterminator. Traps have been set, and entrances have been secured and boarded. An asbestos survey will be conducted in the next few weeks to determine what abatement measures are needed before the City can demolish the house.

623 Linden Street: The Department of Public Works will conduct the necessary tree removal work by the end of November and the trailer will be removed by the end of this year.

PLANNING DEPARTMENT UPDATE – Please find attached an update from Andrea Smith regarding The Waste Water Treatment Plant funding and The Ogdensburg Planning Board’s local consistency review of the proposal from USACE and Bridge and Port Authority channel deepening project.

PUBLIC WORKS UPDATE-

Overtime –

RC = Required or Contractual

	10/11 to 10/17	10/18 to 10/24
Sewer Beepers (RC)	8	8
On-Call Supervisors (RC)	4	4
Waste Water Treatment (RC)	8	16.5
Training – Confined Space	0	12.50
L/F Saturday	9	0
Paving	3	0
Water Filtration Plant	2	0
Comp Off Books	8.92	0
TOTAL HOURS	42.92	41
RC	20	28.50
Other	22.92	12.50

Personnel

- I attended the NYCOM Public Works conference last week and found it to be very educational. The two most important things that I learned were:
 - NYS is looking at legislation that would require all individuals meeting the State’s definition of excavators to be certified. This would require that every employee in DPW would have to take mandatory training and pass a test for certification. The legislation has passed both the Assembly and Senate and is waiting for the Governor’s approval. This is viewed as an unfunded mandate by the majority of the attendees at the conference.
 - National Traffic Safety Board and now NYS are supporting Public Work employees as emergency responders. Public Work staffs have been recently identified in the “pull-over” law with the addition of amber lights and recognition in “Traffic Incident Management” (emergency response) training as critical members of the emergency response providers.

Water Filtration Plant Update

- **WWTP DESIGN & CONSTRUCTION**
 - Meeting schedule – Next meeting 11/7 – 9am
 - Meeting Notes for 10/24 meeting:
 - **Project Schedule**
 - Revise bid documents – this is related to Port and apprenticeship language. EDR has committed to a quick turnaround so that all timing issues can be met.
 - Rural Development (RD) Compliance
 - Modification to bid documents
 - Add in apprenticeship language if permitted by funding agencies.
 - RD required modifications.
 - United States Army Corp of Engineers Project (Port)

- Coordination is critical between project leadership. EDR will take lead on City's behalf. All affected staff will be properly trained on the process.
- Scheduling is critical for associated concrete pours. EDR will take lead on City's behalf.
- Modification to bid documents.
- Submit to RD – this can be a 6-8 weeks process based upon the sheer size of the document.
- RD approval
- Bid, Award, Build, Tentative Schedule - Documents could be released in February 2019, due by mid to late March 2019, award mid-April to early May 2019 and notice to proceed by mid to late May 2019.
- WWTP Other Related Items:
 - DEC (NY Water Environment Association) has requested the City to provide a case study for their quarterly magazine. We are contemplating an article that undertakes how to tackle a project of this size with limited finances. Outline is in process.
 - The Village of Heuvelton's grant funding for their decommissioning study has been approved. Work to commence soon. Kick-off meeting 11/9.

Water Filtration Plant Update

- Pre-Development Planning Grant has been submitted with Council approval. This will be used, if awarded, to offset Preliminary Engineering Report and environmental survey cost associated with a comprehensive evaluation of our water treatment system.
- One of four filters are being cleaned every two weeks. A filter was cleaned on 10/12. Our next filter cleaning is scheduled for 10/26.

Building & Grounds Maintenance

- Streetlights
 - Spring Street Bridge – after going back and forth over warranty issues related to the lights out on the bridge (10 in total) it has been determined that our warranty request has been denied. Staff has ordered the replacement parts / bulbs at a cost of approximately \$600 and the lights will be addressed upon their arrival.
 - Arterial Towers – parts / bulbs have been received and will be addressed over the next several days based upon equipment and manpower availability.

Equipment

- Large Truck Mounted Snow Blower – vehicle is back in service
- JD loader is on its last leg. The unit is necessary with or without funding assistance and must be planned for. The unit has been parked and will only be used in an emergency. We are looking at \$20K-\$25K to perform required services and repairs.
- Having significant engine issues with Unit 7 (step van). Estimate on this 1984 vehicle is between \$6,000 - \$7,000.
- Continuing work to prepare for winter. Trucks are being setup for plowing, with the sands to be set near the end of October.

Road Cuts / Pot Holes

- Road cuts are almost complete with exception of new digs. Pothole work is going well. Blacktop plant is set to close on November 4th.

Sidewalks

- Sidewalk work is wrapping up for the season. We have a couple of small projects to complete over the next week. After that point all work will be scheduled for next spring.

Water / Sewer

- Performing water and sewer services as they arise.
- We are addressing sink holes.

Brush Pickup / Landfill Operations

- Saturday operations – the landfill was used 8 times on October 13th. Landfill is now closed on Saturdays.
 - Brush pick up is in full swing. We will make several passes through the City over the next few weeks. The last day to place material out for pick up is Sunday, November 18th. Material placed out after this date will not be picked up until spring.
 - Issues related to pick up are minimal, but we are still seeing the following:
 - Material is being piled against poles, fences, trees, etc.
 - Prohibited material is being placed in piles.
 - Animal feces is being placed / hidden in piles.
 - Material / piles are being placed in the street.
 - Individuals are placing their material on other people's property.
- Piles in violation will not be picked up until corrective action has been taken.

Trees

- We are taking names and evaluating trees for the fall. Several large trees have been identified that will require contractor assistance.
- Stumps / Top Soil – work is being completed as manpower becomes available.

Storm Drops / Cleaning Sewer Mains

- Fall flushing of sewer mains is within two to three days of completion.
- Vactor team is now back on cleaning drops when they are not working on other crews.

MEMORANDUM

TO: Sarah Purdy, City Manager
CC: Coralee Barrett
FROM: Andrea Smith, AICP
Director of Planning and Development
DATE: October 26, 2018
SUBJECT: **Planning Department Update**

Below is an update from the Planning Department:

WASTEWATER TREATMENT PLANT FUNDING – In response to the discussion during Monday’s City Council meeting below is a summary of funding for the proposed improvements to the City’s Wastewater Treatment Plant.

Awarded Funds: **Total \$34,890,100**

2017 NYS Water Infrastructure Improvement Act (WIIA)

- \$5,000,000

2017 CFA

- \$5,000,000 Water Quality Improvement Program (WQIP), NYS DEC

USDA Rural Development – Water and Waste Program

- \$1,001,000 (Grant)
- \$3,890,000* (Loan – 38 years at 2.375% interest)

Environmental Facilities Corp (EFC)

- \$20,000,000* (Loan – 30 years at 0%)

Pending: Awards anticipated December 2018

2018 Consolidated Funding - \$1,700,000

- \$500,000 from NYS Department of State LWRP Implementation
- \$1,200,000 from Empire State Development Economic Development

* The USDA or EFC long term loan *could* be reduced, based on the level of 2018 CFA funding awarded.

BOARDS and COMMISSIONS – The Ogdensburg Planning Board will conduct the local consistency review of the proposal from USACE and Bridge and Port Authority to deepen the federal channel to 27’ on Wednesday, November 7, 2018. The process for review is outlined in OMC Chapter 135 City of Ogdensburg LWRP Consistency Law.

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The purpose of this chapter is to provide for the protection and beneficial use of the natural and man-made resources within the City of Ogdensburg waterfront area by ensuring that certain actions to be undertaken, approved or funded by City, State or Federal agencies will be undertaken in a manner consistent with the policies and purposes of the Ogdensburg Local Waterfront Revitalization Program (LWRP).

The proposed project consists of deepening a portion of the Lower East Entrance Channel at Ogdensburg Harbor from the current authorized depth of 19 feet to a depth of up to 27 feet below low water datum (LWD) as required to accommodate vessels that utilize the seaway and have a maximum draft of 26.5'. Excavated materials will be disposed of at the Ogdensburg International Airport and some materials *may* be re-used on-site. The airport is owned and operated by the Ogdensburg Bridge & Port Authority (OBPA).

The Planning Board initiated their review of this project at their October 2, 2018 meeting. At this meeting the Board expressed concerns regarding the protection of fish and wildlife habitat, water turbidity, and public access to the waterfront area and recreational amenities. The Board will resume review of this project and the USACE/OPBA response to the Board's request for additional information.

The next regular Planning Board meeting is scheduled for Wednesday, November 7th at 5:30 PM in the City Council Chambers.

REFERENCE – To review the City's community planning documents including the comprehensive set of recommended revisions to the zoning ordinance, BOA and LWRP initiatives, please visit our Planning & Development Department section of the City's website: <http://ogdensburg.org/> under the "Government" tab.

CC: FILE