

# CITY OF OGDENSBURG, NEW YORK

CITY HALL • 330 FORD STREET • OGDENSBURG, NY 13669 • (315) 393-6100



Office of the City Manager

MEMO TO: City Council  
FROM: Sarah Purdy, City Manager *SP*  
DATE: February 7, 2019  
SUBJECT: Update 19/6

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**PLANNING UPDATE** – Please find attached an update from Andrea Smith regarding 722 Canton Street demolition, Caroline Street Traffic Circle and East River Pump Station, Zoning Amendment, and Planning and Zoning Board openings.

## **PUBLIC WORKS UPDATE**

Overtime –

RC = Required or Contractual

	1/31 to 2/6
Sewer Beepers (RC)	8
On-Call Supervisors (RC)	4
Waste Water Treatment (RC)	8
Sander Beepers (RC)	12
Water/Sewer	25
Snow and Ice	153.75
Ice Jam	22
Mechanics	3
WWTP Composite Sampling	2.75
Comp off books	2.67
TOTAL HOURS	241.17
RC	32
Other	209.17

## Snow & Ice

- Weather pattern has kept our staff busy. They are doing an excellent job of keeping the streets clear.
- News media have reported on this jam. DPW is very grateful to Mike Flack of Flack Farms for loaning us a long boom excavator to break up the jam and create a channel for water flow.

## Equipment

- We have had the following equipment down:
  - Case Loader – rear end not functioning. Needs to be pulled apart to determine if it can be repaired / rebuilt or if we need new. Only equipment with wing to push back banks.
  - Truck # 331 – large sander and nose plow was down for a week while Mechanics rebuilt the transmission and back in service. Only other piece of equipment we can push back with.
  - Truck # 401 – transmission – control harness. Was able to repair, but new harness ordered.
  - Truck # 429 – transmission – pressure sensor. Was able to repair.
  - Truck # 438 – driver side belly scraper lift cylinder.
  - Case Backhoe – alternator
  - Vactor – check engine light and leaks in high pressure hose real.

- # 436 Cat Loader – center pin on load arm, takes grease but making a lot of noise. Might need replacing. Big snow bucket needs a cutting edge.
- Fire Dept – mechanics have assisted FD in determining issue with Q1 (Quinn Ladder Truck). Parts are on order and will be fixed inhouse or at another shop when they arrive.
- Town of Morristown Plow – the Town has demonstrated the truck for the City and given staff an opportunity to drive. The truck would allow for a single driver to do what it currently takes two or three drivers to complete based upon truck availability. It was discussed with key staff members and a couple suggested that we could buy two single axle trucks for what it would cost us for one. The numbers would be close, but we are not picking up any efficiencies in the process. I have requested specs so that we can move forward as the estimate for the truck is 9-15 months.

#### Water/Sewer – Unit 6

- Great effort to provide a new water service for a new laundry business. We usually do not provide new services in the winter. This was a two day process that let our staff try new tapping equipment.
- Repaired water main break in 1000 block of Morris Street. Effort was slowed down by the frost and the fact that the leak followed a gas line, so the leak was not in the area where water was able to break ground.

#### Waste Water Treatment Plant Update –

- WWTP DESIGN & CONSTRUCTION
  - Meeting schedule – Next meeting February 13<sup>th</sup> – 9am
  - Meeting Notes for January 30<sup>th</sup> meeting:
    - Project Schedule
      - East River Lift Station – Process moving along nicely. Bid opening was on Monday – February 4<sup>th</sup>. Pre-bid meeting scheduled for February 13<sup>th</sup> at lift station.
      - Consent Order – we are staying in communication with the Department of Environmental Conservation (DEC). EDR will be creating a draft letter / response to the DEC with our anticipated schedule and request for the appropriate extension time.

#### Water Filtration Plant Update

- One of four filters are being cleaned every two weeks. Our next scheduled filter cleaning is February 8, 2019.
- Preliminary Engineering Report kick off meeting took place on January 30<sup>th</sup>. Information was exchanged and project will start to take shape. Possible workshop scheduled for March 13<sup>th</sup>. This will allow time for all the reports and information to be gathered.

# MEMORANDUM

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**TO:** Sarah Purdy, City Manager  
**CC:** Coralee Barrett  
**FROM:** Andrea Smith, AICP  
Director of Planning and Development  
**DATE:** February 7, 2019  
**SUBJECT:** **Planning Department Update**

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Below is an update from the Planning Department:

**722 CANTON STREET DEMOLITION** – The abatement and demolition of 722 Canton Street is complete. In the spring, the contractor will be responsible for final site grading, topsoil, and seeding which cannot be completed at this time due to weather conditions.

Bronze Contracting, LLC out of Remsen, NY was awarded the contract for abatement and demolition and will be responsible for final site restoration. The firm has done work previously for the City on other asbestos abatement and demolition projects including, 505 New York Ave, and 520 Barre Street. Atlantic Testing Laboratories (ATL) out of Canton performed air monitoring during abatement, and all debris was transported to the Rodman Landfill.

The City received approval from NYS Homes and Community Renewal to utilize CDBG state administered program income to fund this abatement and demolition.

The property, tax map number 59.024-2-20, is a pre-existing nonconforming parcel located in the City's Business (B) zoning district. The property is 47'x100'. The purpose of the Business zoning district is to provide for areas primarily used or appropriate for retail, service, auto-related, institutional, wholesale and storage and public uses.



Figure 1: December 20, 2018



Figure 2: January 30, 2019



Figure 3: February 4, 2019



Figure 4: February 5, 2019

## **2017 LAKE ONTARIO AND ST. LAWRENCE RIVER FLOODING**

### **COMMUNITY DEVELOPMENT BLOCK GRANT IMMINENT THREAT (CDBG IT) –**

Funding through this program will fund repairs to critical infrastructure that sustained damage from the 2017 Lake Ontario Flooding event. The City will complete repairs to the Caroline Street Traffic Circle and East River Pump Station, both on track to be completed in 2019.

*Caroline Street Traffic Circle* – The bid opening for this project was today (February 7, 2019) at 2 PM. The City received nine (9) bids that will be reviewed by the City’s consulting project engineer Tisdell Associates. The complete bid tabulation will be available online by the end of the business day today.

Bid documents require substantial completion by July 31, 2019 and closeout no later than August 14, 2019. It is possible that the project will be completed before these dates, but these are the dates that contractors must work within and comply with.

*East River Pump Station* – Repairs to the East River Pump Station will take place under a separate contract, simultaneous to the Caroline Street Traffic Circle. This project is currently out to bid and a pre-bid conference will be held on site, Wednesday, February 13<sup>th</sup> at 11 AM.

In accordance with CDBG IT requirements the project has a 4 week solicitation period with a bid opening set for March 4, 2019. Due to the expected lead time on equipment required to complete these repairs and the work restrictions associated with the City’s easement, construction is expected to commence onsite immediately following the Labor Day holiday. We anticipate completion of these repairs in October 2019.

**ZONING AMENDMENT** – At the February 11, 2019 Council meeting I have requested an opportunity to discuss with City Council the recommendation for initiating a series of public meetings. These public meetings are designed to garner feedback from the public on proposed changes to the City’s current zoning ordinance. The draft recommendations are available online <http://ogdensburg.org/>, under the hyper link ReZONE Ogdensburg.

The recommendation to conduct public meetings based on the established election districts has been presented. There are six (6) election districts (map below) that would establish an organizational framework for holding meetings. Each meeting would be open to the public, and would not be exclusive to property owners within that particular election district. The Planning Board has proposed that each session would begin with an overview of the proposed amendments (overall), followed by highlights of changes within that particular district. The Planning Board has also discussed a tentative schedule for these meetings, to begin in April.

During the discussion on the 11<sup>th</sup> any feedback Council can provide on the recommended approach and schedule is welcome.

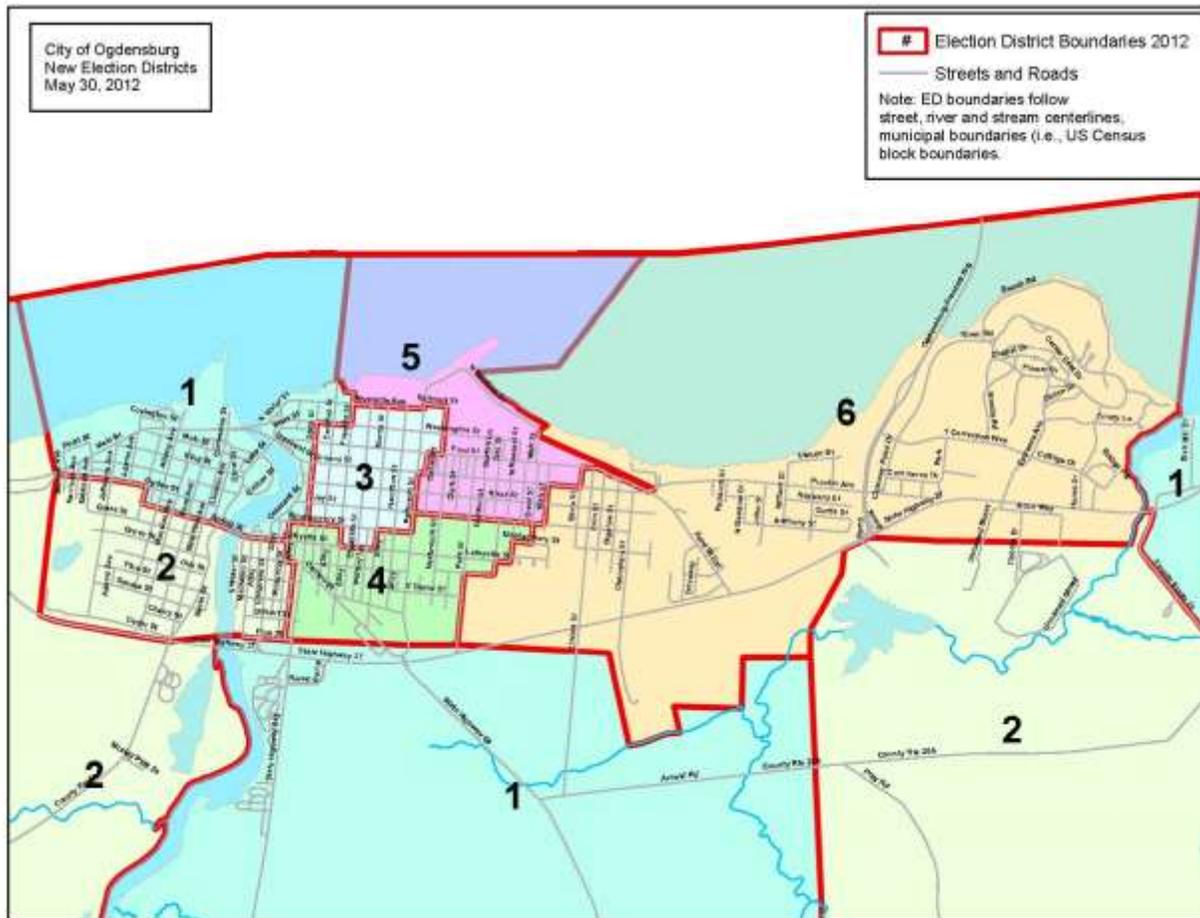


Figure 5: City of Ogdensburg Election Districts

**PLANNING BOARD AND ZONING BOARD OPENINGS** – The Department of Planning and Development is currently accepting applications for openings on both the Planning Board and Zoning Board of Appeals. The Department will accept application until March 1, 2019. Those interested in Applying can pick up applications from the Planning Department, City Hall room 11 or online <http://ogdensburg.org/>.

**REFERENCE** – To review the City’s community planning documents including the comprehensive set of recommended revisions to the zoning ordinance, BOA and LWRP initiatives, please visit our Planning & Development Department section of the City’s website: <http://ogdensburg.org/> under the “Government” tab.

CC: FILE