

CITY OF OGDENSBURG, NEW YORK

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Office of the City Manager

MEMO TO: City Council
FROM: Sarah Purdy, City Manager
DATE: March 28, 2019
SUBJECT: Update 19/14

2019 BRUSH PICK UP SCHEDULE – The 2019 spring brush pickup program is expected to begin in May. Notices will be sent with the April 2019 property tax mailing and are available at City Hall, Department of Public Works, Dobisky Visitor’s Center, the City’s [website](#) and attached to this update.

WASTEWATER TREATMENT PLANT CAPITAL IMPROVEMENT PROJECT - The project team met Wednesday to review the status of work items. Northeast Concrete, Coring and Cutting, Inc. of Canton is preparing all necessary documentation in order to receive a Notice to Proceed from the City on the East River Pump Station. The actual construction work will take place after Labor Day in order to avoid impacting the marina season. Work related to the Project Labor Agreement Study continues, with a mid-April target date for completion. Work also continues on completing the certificate of title form required by USDA Rural Development in order to receive funding. In addition, the City has applied to the New York State Department of Environmental Conservation for an extension of the Consent Order, and is now in discussion with the DEC on the specifics of the extension. The next project team meeting is scheduled for April 10.

During this meeting, the potential to apply for a grant to conduct an Inflow/Infiltration Study also was discussed. The purpose of this study would be to determine the volume of stormwater infiltrating the wastewater stream that could be diverted if stormwater collections was separated from wastewater collection in more sections of the City than it is now. Reducing the amount of infiltration of water that does not need to be treated increases the treating capacity available for new growth, positioning the City for economic development and for serving more outside rate-paying customers.

WATER FILTRATION PLANT STUDY - On Wednesday the project team also met to review the observations and rough-draft research for the Preliminary Engineering Report that is being conducted by EDR to determine the scope, content and phasing of capital improvements needed for the Water Filtration Plant and the water distribution system. The City received a grant from USDA RD to undertake this report in order to form a plan for addressing the 1910 facility in a proactive manner, rather than waiting until an operational failure of 100+year-old infrastructure takes place. EDR expects to have a report ready to present to City Council sometime in the summer.

HEUVELTON TREATMENT PLANT CONSOLIDATION STUDY - The Village of Heuvelton held a public information meeting Tuesday to present and explain the study underway there examining whether it is more cost-effective to upgrade the Village’s wastewater treatment plant or to construct a sewer line to Ogdensburg for wastewater treatment. Among the aspects discussed at the meeting was the need for an Inter-Municipal Agreement between Ogdensburg and Heuvelton in order to seek grants for the project if the Ogdensburg option is chosen. This agreement will be on the agenda for Council’s April 8 meeting.

STREETLIGHT PROJECT - DPW Director Scott Thornhill and I participated in a conference call today with NORESKO, the consulting firm the City is using to examine the potential cost-savings in acquiring the street lights in the City and converting them to LED lighting. The City does not own the majority of the lights, and there may be a long-term cost-efficiency to be gained by doing so.

PUBLIC WORKS UPDATE

Overtime –

RC = Required or Contractual

	2/28 to 3/6	3/7 to 3/13	3/14 to 3/20	3/21 to 3/27
Sewer Beepers (RC)	8	8	8	8
On-Call Supervisors (RC)	4	4	4	4
Waste Water Treatment (RC)	8	8	8	8
Sander Beepers (RC)	12	12	12	12
Water/Sewer	0	10	6	0
Snow and Ice	0	51.75	16	63.50
Comp Off Books	14.67	6.67	0	0
Waste Water Treatment Plant	2	0	0	0
Training	0	7	2	0
TOTAL HOURS	48.67	107.42	56	95.50
RC	32	32	32	32
Other	16.67	75.42	24	63.50

Snow & Ice

- We have had a few small storms this month with the cooler temperatures delaying spring’s arrival, we have not yet been able to start spring projects. We have transferred four staff members from nights back to days.
- Parking restrictions are lifted on Monday, April 1, 2019.

Equipment

- Unit 7 - Sidewalk vehicle – it is the opinion of our mechanics that no money should be put into this vehicle. The sidewalk crew has been instructed to keep a close eye on it and check oil multiple times per day. We will look at budgeting for a used vehicle in 2020. If the engine fails sidewalk operations will be significantly hindered.
- Case loader – still waiting for the new rear axle. We are hoping this will be received and the repair can be completed in time to avoid a delay in the brush pick-up program.
- JD loader – no longer useable. Hoping for delivery of new loader next week.
- Night shift is focusing on prepping equipment for construction season.

Water/Sewer – Unit 6

- Spring sewer flushing has started.
- 2/22 – Water issue 500 block of Champlain Street. Repaired 2” hole in main with clamp coupler.
- 2/25 – Water issue at Intersection of Albany and Rensselaer. We actually uncovered two lines, a 4” & 6” line. The 4” line was cracked around the circumference and was able to be fixed with a clamp coupler.

Water Filtration Plant Update

- One of four filters are being cleaned every two weeks. Our next scheduled filter cleaning is April 5, 2019.

Street Maintenance

- Sweeping operations started last night and will run for the next several weeks until we can make our way through the city.
- Addressing potholes daily with cold patch. If the weather stays dry, then this material should stay in place better than we are currently experiencing.

Sidewalks

- Planning is well under way. Working closely with the Planning department on Restore 4 grant program to see if we can assist.

Paving / CHIPs

- If the Governor's budget holds true, we have the potential of \$395K this year for paving projects. We have identified 22 blocks this year and the replacement of a small water main.
- Quick quotes for milling and paving were sent out on 2/25 and are due back by 3/15. Based upon where these numbers come in, we might have to adjust our project area / schedule. Milling quotes held fairly consistent to last year, but paving costs have increased 20% to 25%.

2019 Brush / Yard Waste Pickup Schedule

The City's Department of Public Works will be performing its City Wide brush and yard waste pickup during the following periods. Only acceptable material will be picked up (leaves, brush, small branches, sticks, and twigs cut to manageable sizes, and tree limbs and small trees less than six (6) inches in diameter cut into sections less than six (6) feet in length.

SPRING

- Material can be placed along the edge of the roadway any time after the weather allows.
- Any material placed out before Sunday, May 19, 2019 will be picked up by the City.
- The last day to place material out for pick up is Sunday, May 19, 2019. No material should be placed out after this date until the mid-summer pickup period.
- The City will start pickup no later than May 1, 2019.

MID-SUMMER

- Material can be placed along the edge of the roadway any time between July 1, 2019 and July 14, 2019.
- Any material placed out before Sunday, July 14, 2019 will be picked up by the City.
- The last day to place material out for pickup is Sunday, July 14, 2019. No material should be placed out after this date until the fall pickup period.
- The Department of Public Works will perform a single pass through the City starting on Monday, July 15, 2019.

FALL

- Material can be placed along the edge of the roadway any time after Sunday, October 6, 2019.
- The City will start pickup no later than November 1, 2019.
- The last day to place material out for pick up is Sunday, November 17, 2019.

LANDFILL

- The City landfill is open to City residents year round, Monday through Friday from 8 am to 3 pm with the exception of holidays.
- The facility is operated from early May until late November. If the gate is closed, City residents can stop by our office at 901 Champlain Street or call (315) 393-2300 to have the gate unlocked.
- The City landfill will be open to City residents on Saturday's from 8 am to Noon between June 1, 2019 and September 28, 2019.

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2019 Brush/Yard Waste Pickup Schedule

SPRING

Place material out when weather permits
Last day to place material out May 19, 2019
Pickup begins May 1, 2019

MID-SUMMER

Place material out starting July 1, 2019
Last day to place material out July 14, 2019
Pickup begins July 15, 2019

FALL

Place material out starting October 6, 2019
Last day to place material out November 17, 2019
Pickup begins November 1, 2019

*Questions can be
directed to the DPW
at (315) 393-2300 or
(315) 393-2010.*

Thank you!