

**CITY OF OGDENSBURG
PLANNING & DEVELOPMENT BOARD**

**APPROVED MINUTES FOR
MARCH 5, 2019**

Members Present: Tim Redmond (Chairman), Frank Perretta, and David Lesperance (via Skype)

Members Absent: Linda Pellett (excused)

Staff Present: Andrea Smith, Planning & Community Development Director

ALL RECORDS ARE KEPT ACCORDING TO NYS STATUTE.

5:30PM Mr. Redmond called to order the regular meeting of the Planning Board.

1. **Call to order** – Mr. Redmond asked if Ms. Smith had heard from any Board members, she replied that she had spoken with Mr. Lesperance who is joining via Skype. She added, Ms. Pellett is out of town and does not have internet accesses, so she asked that she be excused. There was consensus to excuse Ms. Pellett.
2. **Approval of previous minutes** – Chairman Redmond noted that February 5, 2019 meeting minutes required approval.
 - (a) Motion by Mr. Perretta, 2nd by Mr. Redmond to approve the minutes as submitted for February 5, 2019.All members voted in support of the motion. February 5, 2019 minutes are henceforth approved as submitted by a 3/0 vote of the board.
3. **Correspondence** – None
4. **Items for Planning Board Action** – None
5. **New Business** – Ms. Smith noted there was nothing requiring action or discussion, but she did note that TLS has submitted site plans for the April 2nd meeting.
6. **Old Business** – None
7. **Items for Discussion**
 - (a) Board Openings – Ms. Smith stated that at the conclusion of the March 1, 2019 deadline for applications to the Planning and Zoning Board there was one application received. This application will be submitted to the Mayor and Council for consideration at the upcoming March 11th meeting.

No action was required on this item.

- (b) Amendment Public Input – Ms. Smith noted that at the February 11, 2019 City

1 Council meeting the Council agreed with the proposal to begin public input as
2 recommended by the Planning Board in April 2019. Since that time, Ms. Smith
3 added that she has received a scholarship to attend a sign conference the week of
4 April 22nd that will prohibit her from holding the proposed April 24/25 public
5 input session. Therefore, the Board discussed alternatives, and agreed to start the
6 input in May instead of April. The meeting will be as otherwise discussed. Ms.
7 Smith stated that she would get with City Manager Sarah Purdy to confirm the
8 meeting schedule and would make arrangements for the meetings to be held at the
9 Dobisky Center.

10 No action was required, no action was taken.

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12 **8. Member Comments**

13 (a) The Board discussed the recent Planning and Zoning for Solar webinar. No
14 action was taken.

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16 **9. Adjournment** – Motion by Mr. Redmond to adjourn, second by Mr. Perreta. Meeting
17 adjourned at 5:48 PM by a vote of 3/0.

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19 **Next REGULAR Meeting Date: Tuesday, April 2, 2019 at 5:30 PM**

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