

AGENDA
Council Meeting
Monday, June 22, 2015
7:00 P. M.

- I. Call to Order
- II. Pledge of Allegiance
- III. Presentation
 - 1. Fort La Presentation Committee
- IV. Public Hearing
 - 1. A public hearing, to add Article VII, Adaptive Reuse District, to the Ogdensburg Municipal Code, pending County review. (Bill #41)
 - 2. A public hearing regarding the sale of City-owned property located at 721 Congress Street. (Bill #59)
- V. Personal Appearance

(Anyone wishing to address the Council should notify the Clerk prior to the meeting)
- VI. Correspondence
 - 1. A letter from Richard Pirie, Director of Buildings and Grounds, United Helpers Mosaic, requesting a designated handicapped parking area at 221 Hamilton Street.
- VII. Consent Agenda

(All Matters listed under this item are considered to be routine and will be enacted by one motion in the form below without separate discussion. If discussion is desired, the item will be removed from the consent agenda and considered separately.)

 - 1. Approval of previous minutes
 - 2. Approval of warrant
- VIII. Appointments
- IX. Items for Council Action
 - 1. An ordinance to sell City-owned property located at 721 Congress. (Requires six affirmative votes to approve.) (Bill #59)
 - 2. A resolution to approve the issuance of a Tax Anticipation Note (TAN) to cover cash flow needs for the City. (Bill #61)
 - 3. A resolution calling for a public hearing on an ordinance to amend Administrative Regulations §17, entitled "Procedures of City Council Meeting", of the Code of the City of Ogdensburg. (Bill #62)

4. A resolution authorizing the City Manager to submit a 2015 Recreational Trails Program Grant application the New York State Parks, Recreation and Historic Preservation Grant in the amount of \$200,000.00 under the 2015 Recreational Trails Program Grant. (Bill #64)
5. A resolution authorizing the City Manager to enter into an agreement with GAR Associates, Inc. and to make payment of an amount not to exceed \$2,250 for a portion of the cost of a housing market study. (The total cost of the study is \$9,000.; the Development Authority of the North Country (DANC) has committed \$4,500. toward the study, and the Ogdensburg Growth Fund has committed \$2,250.) (Bill #65)
6. A resolution authorizing the City Manager to sign an agreement between the City and Fort La Presentation Company, confirming that the City retains no ownership interest in the paper streets on Lighthouse Point. (Tabled at June 8, 2015 meeting.) (Bill #60)

X. Old Business

XI. New Business

XII. Items for Discussion

1. Solar Energy Consortium

XIII. Executive Session

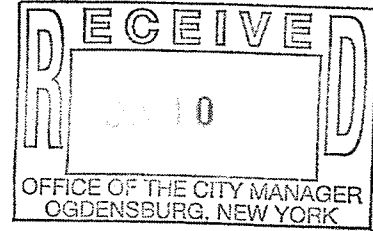
XIV. Adjournment

MOSAIC

"each person is a work of art"

732 Ford Street • Ogdensburg, NY 13669 • tel: (315) 393-3072 • fax: (315) 394-7320

June 4, 2015



Mayor and City Council
City of Ogdensburg
330 Ford St.
Ogdensburg, NY 13669

Dear Mayor Nelson and City Council Members:

United Helpers Mosaic would like to request the designation of one (1) handicapped reserved access parking area, with sign, for our 221 Hamilton Street, Ogdensburg location.

United Helpers Mosaic serves approximately 550 adults and children with mental illness and developmental disabilities. The designated parking area would allow our residents/clients to better utilize the two public access entrances located at 221 Hamilton Street to our management company building.

For further clarification or more information, please contact me at 393-3074, ext. 4246.

Thank you for your consideration.

Sincerely,



Richard Pirie
Director of Buildings and Grounds

RP/bp

Business of the City Council
City of Ogdensburg

SUBJECT: An ordinance to offer City-owned property for sale at public auction.
FOR AGENDA OF: June 22, 2015
BILL #: 59
DEPT. OF ORIGIN: City Manager
DATE SUBMITTED: June 2, 2015
APPROVED AS TO FORM BY CITY ATTORNEY
EXHIBITS: Ordinance
APPROVED BY CITY MANAGER FOR SUBMITTAL

EXPENDITURE REQUIRED: -0- AMOUNT BUDGETED: -0- APPROPRIATION REQUIRED: -0-

SUMMARY STATEMENT

An ordinance to sell City-owned property located at 721 Congress. (Requires six affirmative votes to approve.)

RECOMMENDED ACTION

Approval of this ordinance.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR NELSON _____ COUNCILLOR ASHLEY _____
COUNCILLOR HOSMER _____ COUNCILLOR MITCHELL _____
COUNCILLOR MORLEY _____ COUNCILLOR SKAMPERLE _____
COUNCILLOR STEVENSON _____

ORDINANCE #_ of 2015
AN ORDINANCE TO OFFER FOR SALE AT PUBLIC AUCTION
CITY OWNED PROPERTY

BE IT ORDAINED AND ENACTED by the City Council of the City of Ogdensburg, New York, as follows:

SECTION ONE:

The following property shall be offered for sale at public auction by the City of Ogdensburg:

<u>TAX MAP #</u>	<u>LOCATION</u>	<u>MINIMUM PURCHASE PRICE</u>	<u>RESTRICTION(S)</u>
#59.023-1-5	721 Congress Street	\$1,950. (includes estimated \$400. attorney, \$350. SLC recording fee & \$700. survey fee)	House needs to be demolished and removed within 12 months, an adjacent owner needs to combine & record. This is a non-conforming lot.

SECTION TWO: The City does not guarantee clear property title in the transfer of properties by auction and conveyance will be made by Quit Claim Deed. The City Council reserves the right to reject any or all bids or to withdraw any parcel from sale.

SECTION THREE: This ordinance shall become effective after public notice has been published at least once each week for three weeks in the official City newspaper.

Business of the City Council
City of Ogdensburg

SUBJECT:
Resolution authorizing the issuance
of a Tax Anticipation Note (TAN)

FOR AGENDA OF: 6/22/2015
BILL #: 61
DEPT. OF ORIGIN: City Comptroller
DATE SUBMITTED: 6/10/2015
EXHIBITS: Resolution

APPROVED AS TO FORM BY CITY
ATTORNEY

APPROVED BY CITY MANAGER FOR SUBMITTAL

EXPENDITURE REQUIRED: \$0	AMOUNT BUDGETED: \$0	APPROPRIATION REQUIRED: \$0
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SUMMARY STATEMENT

This resolution is to approve the issuance of a Tax Anticipation Note (TAN) to cover cash flow needs for the City.

RECOMMENDED ACTION

Approval of Resolution.

MOVED BY: _____

SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR NELSON _____

COUNCILLOR ASHLEY _____

COUNCILLOR HOSMER _____

COUNCILLOR MITCHELL _____

COUNCILLOR MORLEY _____

COUNCILLOR SKAMPERLE _____

COUNCILLOR STEVENSON _____

TAX ANTICIPATION NOTE RESOLUTION DATED JUNE 22, 2015.

A RESOLUTION DELEGATING TO THE COMPTROLLER OF THE CITY OF OGDENSBURG, ST. LAWRENCE COUNTY, NEW YORK, THE POWER TO AUTHORIZE THE ISSUANCE OF AND TO SELL NOT EXCEEDING \$2,000,000 TAX ANTICIPATION NOTES OF SAID CITY IN ANTICIPATION OF THE COLLECTION OF TAXES LEVIED OR TO BE LEVIED FOR THE FISCAL YEAR OF SAID CITY WHICH COMMENCED JANUARY 1, 2015.

BE IT RESOLVED, by the Council of the City of Ogdensburg, St. Lawrence County, New York, as follows:

Section 1. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell not exceeding \$2,000,000 tax anticipation notes of the City of Ogdensburg, St. Lawrence County, New York, including renewals thereof, in anticipation of the collection of taxes levied or to be levied for the fiscal year of said City which commenced January 1, 2015, is hereby delegated to the Comptroller. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Comptroller, consistent with the provisions of the Local Finance Law.

Section 2. This Resolution shall take effect immediately.

Business of the City Council
City of Ogdensburg

SUBJECT: FOR AGENDA OF: June 22, 2015
A resolution calling for a public hearing
to amend Administrative Regulations
§17. BILL #: 62
DEPT. OF ORIGIN: City Manager
DATE SUBMITTED: June 12, 2015
APPROVED AS TO FORM BY CITY
ATTORNEY CLEARANCES: _____
EXHIBITS: Resolution & ordinance
APPROVED BY CITY MANAGER FOR
SUBMITTAL

EXPENDITURE AMOUNT APPROPRIATION
REQUIRED: 0 BUDGETED: 0 REQUIRED: 0

SUMMARY STATEMENT

A resolution calling for a public hearing on an ordinance to amend Administrative Regulations §17. entitled "Procedures of City Council Meeting", of the Code of the City of Ogdensburg.

RECOMMENDED ACTION

Passage of this resolution.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR NELSON _____ COUNCILLOR ASHLEY _____
COUNCILLOR HOSMER _____ COUNCILLOR MITCHELL _____
COUNCILLOR MORLEY _____ COUNCILLOR SKAMPERLE _____
COUNCILLOR STEVENSON _____

**RESOLUTION OF CITY COUNCIL CALLING FOR A PUBLIC HEARING
TO AMEND THE ADMINISTRATIVE REGULATIONS
§17. ENTITLED “PROCEDURES OF CITY COUNCIL MEETINGS”**

BE IT RESOLVED, that Ordinance No. ____ of 2015, entitled "Ordinance amending Administrative Regulations §17. entitled “Procedures of City Council Meetings”, of the Code of the City of Ogdensburg, be and it hereby is introduced before the City Council of the City of Ogdensburg, New York, and

BE IT FURTHER RESOLVED, that the City Council shall hold a public hearing in the matter of the adoption of the aforesaid Ordinance to be held at the Council Chambers in the City of Ogdensburg, New York, on Monday the 13th day of July 2015, at 7:00 p.m., and

BE IT FURTHER RESOLVED, that the City Clerk give notice of such public hearing by publication in the official newspaper at least seven (7) days before the hearing date of a notice setting forth the time and place and describing the proposed ordinance in summary form.

ORDINANCE # __- 2015

AN ORDINANCE TO AMEND ADMINISTRATIVE REGULATIONS
§6.1. ENTITLED “SEASONAL EMPLOYEES”

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OGDENSBURG,
NEW YORK, AS FOLLOWS:

ITEM ONE

That Administrative Regulations §17. (E)(5.1) is hereby deleted in it’s entirety and replaced with the following:

- 5.1 Order of business. The general rule as to the order of business in regular meetings shall be as follows:
1. Pledge of Allegiance.
 2. Roll call.
 3. Approval of minutes.
 4. Public hearings.
 5. Citizen participation.
 6. Reading of communication.
 7. Consent agenda.
 8. Action items.
 9. Old business.
 10. New business.
 - 11. Citizen participation.**
 12. Executive session.
 13. Adjournment.

ITEM TWO

That Administrative Regulations §17. (G)(7.1) and (7.2) are hereby deleted in their entirety and replaced with the following:

***amendments in bold**

G. Citizen participation.

7.1 Addressing the Council. **Any person desiring to address the Council prior to Council Action Items, by oral communication shall notify the City Clerk prior to the Council Meeting of their desire to speak in order that their name may be placed on a list and they will be recognized by the presiding officer without further action. Any person desiring to address the Council after New Business Items by oral communication shall first secure the permission of the presiding officer.**

7.2 Manner of addressing the Council - time limit. **Each person addressing the Council shall stand, approach the microphone, give his/her name and address in an audible tone of voice for the record. Each person addressing the Council, prior to Council Action Items, shall limit their address to five minutes unless further time is granted by the Chair or requested of the Chair by a member of Council. Each person addressing the Council, after New Business Items, shall limit their address to two minutes unless further time is granted by the Chair or requested of the Chair by a member of Council.** All remarks shall be addressed to the Council as a body, and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter into any discussion, either directly or through the members of the Council. No questions shall be asked the Councillors, except through the Chair.

ITEM THREE

This ordinance shall take effect ten (10) days after publication of notice which shall give the title and describe same in summary form.

***amendments in bold**

Business of the City Council
City of Ogdensburg

SUBJECT: FOR AGENDA OF: June 22, 2015
A resolution authorizing the City Manager to submit a 2015 Recreational Trails Program Grant Application. BILL #: 64
DEPT. OF ORIGIN: Parks and Recreation
DATE SUBMITTED: June 17, 2015
APPROVED AS TO FORM BY CITY ATTORNEY EXHIBITS: resolution
APPROVED BY CITY MANAGER FOR SUBMITTAL

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: -0-	BUDGETED: -0-	REQUIRED: -0-

SUMMARY STATEMENT

A resolution authorizing the City Manager to submit a 2015 Recreational Trails Program Grant application the New York State Parks, Recreation and Historic Preservation Grant in the amount of \$200,000.00 under the 2015 Recreational Trails Program Grant.

RECOMMENDED ACTION

Approval of resolution.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR NELSON	_____	COUNCILLOR ASHLEY	_____
COUNCILLOR HOSMER	_____	COUNCILLOR MITCHELL	_____
COUNCILLOR MORLEY	_____	COUNCILLOR SKAMPERLE	_____
COUNCILLOR STEVENSON	_____		

**A RESOLUTION TO AUTHORIZE THE SUBMISSION OF
A CONSOLIDATED FUNDING APPLICATION**

WHEREAS, the City of Ogdensburg desires to prepare a 2015 New York State Consolidated Funding Application (CFA) to maintain and restore the Maple City Trail; and

WHEREAS, New York State Parks, Recreation and Historic Preservation is accepting applications for the 2015 NYS Recreational Trails Program that provides successful applicants up to 80% reimbursement of eligible expenditures for **maintenance** and **restoration** of existing recreational trails; and

WHEREAS, an estimated \$160,000 will be allocated to improvements to the Maple City Trail Seawall, and the remaining \$40,000 will be used to seal the ~2mile multi-jurisdictional trail; and

WHEREAS, the required \$40,000 match will be provided through in-kind services, and force labor.

NOW, THEREFORE, BE IT RESOLVED, that the Ogdensburg City Manager is hereby authorized to submit a Consolidated Funding Application in the amount of \$200,000, and if received, to enter into any necessary contracts to administer this NYS Recreational Trails Program grant.

Business of the City Council
City of Ogdensburg

SUBJECT: FOR AGENDA OF: June 22, 2015
A resolution authorizing a housing BILL #: 65
market study in the City of Ogdensburg. DEPT. OF ORIGIN: Planning Department
DATE SUBMITTED: June 17, 2015
APPROVED AS TO FORM BY CITY EXHIBITS: resolution
ATTORNEY

APPROVED BY CITY MANAGER FOR SUBMITTAL

EXPENDITURE AMOUNT APPROPRIATION
REQUIRED: \$ 2,250. BUDGETED: -0- REQUIRED: \$ 2,250.

SUMMARY STATEMENT

A resolution authorizing the City Manager to enter into an agreement with GAR Associates, Inc. and to make payment of an amount not to exceed \$2,250 for a portion of the cost of a housing market study. (The total cost of the study is \$9,000.; the Development Authority of the North Country (DANC) has committed \$4,500. toward the study, and the Ogdensburg Growth Fund has committed \$2,250.)

RECOMMENDED ACTION

Approval of resolution.

MOVED BY: _____

SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR NELSON _____

COUNCILLOR ASHLEY _____

COUNCILLOR HOSMER _____

COUNCILLOR MITCHELL _____

COUNCILLOR MORLEY _____

COUNCILLOR SKAMPERLE _____

COUNCILLOR STEVENSON _____

RESOLUTION

WHEREAS, the City of Ogdensburg wishes to conduct a housing market study in Ogdensburg, and

WHEREAS, the City has received a proposal to conduct such a study from the GAR Associates, Inc., and

WHEREAS, the study will provide a market analysis of the Ogdensburg/St. Lawrence County housing patterns, and

WHEREAS, the cost of the study is \$9,000., and

WHEREAS, the Development Authority of the North Country (DANC) has committed \$4,500. toward the study, and the Ogdensburg Growth Fund has committed \$2,250., and

WHEREAS, \$2,250. in funding is required from the City of Ogdensburg for this housing market study, and

WHEREAS, the results of the study will help to attract developer interest; and

NOW THEREFORE BE IT **RESOLVED**, that the Ogdensburg City Council hereby authorizes the City Manager to enter into an agreement with GAR Associates, Inc. and to make payment of an amount not to exceed \$2,250 for a portion of the cost of a housing market study, and

BE IT FURTHER **RESOLVED**, that funding for this expense shall be transferred from A8020.515 (DPD Consultant line) \$1750 and A1230.515 (City Manager Consultant) \$500.

Business of the City Council
City of Ogdensburg

SUBJECT: FOR AGENDA OF: June 22, 2015
A resolution authorizing the City Manager to sign an agreement with Fort La Presentation Company. BILL #: 60
DEPT. OF ORIGIN: City Manager
DATE SUBMITTED: June 2, 2015
APPROVED AS TO FORM BY CITY ATTORNEY CLEARANCES: _____
EXHIBITS: Resolution
APPROVED BY CITY MANAGER FOR SUBMITTAL

EXPENDITURE AMOUNT APPROPRIATION
REQUIRED: 0 BUDGETED: 0 REQUIRED: 0

SUMMARY STATEMENT

A resolution authorizing the City Manager to sign an agreement between the City and Fort La Presentation Company, confirming that the City retains no ownership interest in the paper streets on Lighthouse Point. (Tabled at June 8, 2015 meeting)

RECOMMENDED ACTION

Passage of this resolution.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR NELSON _____ COUNCILLOR ASHLEY _____
COUNCILLOR HOSMER _____ COUNCILLOR MITCHELL _____
COUNCILLOR MORLEY _____ COUNCILLOR SKAMPERLE _____
COUNCILLOR STEVENSON _____

**RESOLUTION TO AUTHORIZE THE CITY MANAGER
TO SIGN AN ABANDONMENT CONFIRMATION AGREEMENT
WITH FORT LA PRESENTATION COMPANY**

WHEREAS, the Fort La Presentation Company is committed to building a historic fort on 20.80 acres of undeveloped land located on Lighthouse Point, and

WHEREAS, the City of Ogdensburg at one time in history was the reported owner of several mapped but undeveloped paper streets on Lighthouse Point;

WHEREAS, The Fort has commissioned a title report for the paper streets titled: "Report of Land Owned by Fort La Presentation Company" by the Title Service Company, dated May 12, 2014, Title No TSC-25329 by Terence G. Carle (Title Report). The Title Report concludes that the City, long ago, either abandoned or transferred all rights in and to the Paper Streets. A copy of the Title Report is attached hereto and made part hereof as Exhibit A; and

WHEREAS, The Paper Streets bisecting the Fort Property are identified by name as: Albany Avenue, Brown Street, Covington Street, Jackson Street, Front Street, Garrison Street, Ferry Street and Morris Street ("Paper Streets"); and

WHEREAS, funding to build this historic fort consists of various grants which are contingent upon the fort having clear and sole title; and

BE IT RESOLVED, that the City Manager is hereby authorized to sign the attached Abandonment Confirmation Agreement with the Fort La Presentation Company, pending City Attorney review.