

AGENDA
Council Meeting
Monday, January 12, 2015
7:00 P. M.

I. Call to Order

II. Pledge of Allegiance

III. Proclamation

1. Mark Kearns

IV. Presentation

1. RER - Solar Array Project

V. Public Hearing

1. A public hearing regarding a local law to amend the Ogdensburg Municipal Code, Article XVI entitled "Department of Finance", by adding Section C-56 entitled "Audit Committee". (Bill #1)

VI. Personal Appearance

(Anyone wishing to address the Council should notify the Clerk prior to the meeting)

VII. Correspondence

VIII. Consent Agenda

(All Matters listed under this item are considered to be routine and will be enacted by one motion in the form below without separate discussion. If discussion is desired, the item will be removed from the consent agenda and considered separately.)

1. Approval of previous minutes
2. Approval of warrant

IX. Appointments

1. Appoint Marc Boyer to fill the expired term of Dianne Webster on the Ogdensburg Library Board, term will expire 12/31/18. (Mr. Boyer retired from the Ogdensburg Public Library in 2010; served 35 years served as a Librarian I & II.)

X. Items for Council Action

1. A Local Law to amend the Ogdensburg Municipal Code, Article XVI entitled "Department of Finance", by adding Section C-56 entitled "Audit Committee". (Bill #1)
2. A resolution to accept a \$30,000 Engineering Planning Grant (EPG) from the Environmental Facilities Corporation (EFC) through the 2014 Consolidated Funding Application. (Bill #2)

3. A resolution authorizing the City Manager to enter into an agreement with C2AE, for a sum not to exceed \$65,000., for the Evaluation of WWTP/Capital Improvement Plan. (Bill #3)
4. A resolution calling for a public hearing and public notice on a proposed ordinance to lease municipal property at 330 Ford Street (Basement) for the Satellite Office of Senator Patricia Ritchie. (Bill #4)
5. A resolution authorizing the City Manager to apply to New York State Homes & Community Renewal for \$400,000 under the 2015 Community Development Block Grant Program. (Bill #5)
6. A resolution calling for a public hearing to obtain input on the City's application to New York State Homes & Community Renewal for \$400,000 under the 2015 Community Development Block Grant Program. (Bill #6)

XI. Old Business

XII. New Business

XIII. Items for Discussion

1. February 9, 2015 Council Meeting/NYCOM Meeting

XIV. Executive Session

XV. Adjournment

Office of the Mayor
Ogdensburg, New York

Proclamation

WHEREAS, Ogdensburg has always prided itself on being a caring, helping community, and

WHEREAS, Patrolman Mark Kearns, a City of Ogdensburg Police Officer responded to a call, along with other Officers from the Department, to an unresponsive male at 917 Hasbrouck Street on December 11, 2014; and

WHEREAS, Patrolman Kearns entered the residence to discover Mr. Robert Wells laying on the floor in an unconscious state; and

WHEREAS, without hesitation, through prompt and alert actions, Patrolman Kearns checked for a pulse and upon not finding one, immediately began Cardio Pulmonary Resuscitation (C.P.R.) until the Ogdensburg Volunteer Rescue Squad arrived; and

WHEREAS, the swift actions of Patrolman Kearns resulted in resuscitation, saving the life of Mr. Wells.

NOW, THEREFORE BE IT RESOLVED, I William D. Nelson, Mayor of the City of Ogdensburg, NY, on behalf of the citizens of the City of Ogdensburg, do hereby officially thank Patrolman Kearns and commend him for his quick and discerning actions, using his experience and expertise to save the precious life of another.



In witness whereof I have hereunto set my hand and caused this seal to be affixed.

William D. Nelson
William D. Nelson, Mayor

Attest: *Walter Smart*

Date: *January 12, 2015*

Business of the City Council
City of Ogdensburg

SUBJECT:
A local law to amend the City Charter.

FOR AGENDA OF: January 12, 2015

BILL #: 1 (formerly 105 of 2014)

DEPT. OF ORIGIN: City Clerk

DATE SUBMITTED: 12/2/14

APPROVED AS TO FORM BY CITY
ATTORNEY

EXHIBITS: Local Law

APPROVED BY CITY MANAGER FOR SUBMITTAL

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: -0-	BUDGETED: -0-	REQUIRED: -0-

SUMMARY STATEMENT

A Local Law to amend the Ogdensburg Municipal Code, ARTICLE XVI entitled "Department of Finance", by adding Section C-56 entitled "Audit Committee".

RECOMMENDED ACTION

Approval of ordinance.

MOVED BY: _____

SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR NELSON _____

COUNCILLOR ASHLEY _____

COUNCILLOR HOSMER _____

COUNCILLOR MITCHELL _____

COUNCILLOR MORLEY _____

COUNCILLOR SKAMPERLE _____

COUNCILLOR STEVENSON _____

LOCAL LAW # 1 of 2015

LOCAL LAW ADDING SECTION C-56 ENTITLED
"AUDIT COMMITTEE" BE ADDED
TO THE CODE OF THE CITY OF OGDENSBURG

BE IT ORDAINED AND ENACTED by the City Council of the City of Ogdensburg, New York, as follows:

ITEM ONE

That ARTICLE XVI of the Code of the City of Ogdensburg entitled "Department of Finance", is hereby amended to add Section C-56 entitled "Audit Committee":

§ C-56. There shall be an Audit Committee which shall be constituted and empowered to internally oversee and direct the audit function, except as otherwise provided in this Charter. The Committee shall work closely with external auditors during the yearly audit and report back to the City Council with pertinent information throughout the process. The Committee shall consist of three members of Council to be appointed by the Mayor and City Council. The term of office for each member shall be two years. Members of the Audit Committee shall be those individuals who may better understand the intricacies of government reporting and may have a financial background.

ITEM TWO

Effective Date: This local law shall take effect immediately upon filing in the office of the New York State Secretary of State.

Business of the City Council
City of Ogdensburg

SUBJECT: FOR AGENDA OF: 01/12/2015
A resolution to accept an Engineering BILL #: 2
Planning Grant. DEPT. OF ORIGIN: Planning
DATE SUBMITTED: 12/23/2014
APPROVED AS TO FORM BY CITY EXHIBITS: resolutions
ATTORNEY
APPROVED BY CITY MANAGER FOR SUBMITTAL

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: -0-	BUDGETED: -0-	REQUIRED: -0-

SUMMARY STATEMENT

A resolution to accept a \$30,000 Engineering Planning Grant (EPG) from the Environmental Facilities Corporation (EFC) through the 2014 Consolidated Funding Application.

RECOMMENDED ACTION

Approval of resolution.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR NELSON	_____	COUNCILLOR ASHLEY	_____
COUNCILLOR HOSMER	_____	COUNCILLOR MITCHELL	_____
COUNCILLOR MORLEY	_____	COUNCILLOR SKAMPERLE	_____
COUNCILLOR STEVENSON	_____		

A RESOLUTION TO ACCEPT AN ENVIRONMENTAL FACILITIES
CORPORATION GRANT AWARDED THROUGH THE 2014
CONSOLIDATED FUNDING APPLICATION

WHEREAS, the City of Ogdensburg desires to accept a \$30,000 Engineering Planning Grant (EPG) from the Environmental Facilities Corporation (EFC); and

WHEREAS, the City of Ogdensburg will fulfill its required 20% local match (\$7,500) with a combination of in-kind services and funding received through the Northern Border Regional Commission; and

WHEREAS, 6 NYCRR Section 617.5 (Title 6 of the New York Code of Rules and Regulations) under the State Environmental Quality Review Act (SEQR) provides that certain actions identified in subdivision (c) of that section are not subject to environmental review under the Environmental Conservation Law; and

WHEREAS, that the Ogdensburg City Council as lead agency, hereby determines that the proposed St. Lawrence Shores water and wastewater EPG project is a Type II action in accordance with 6 NYCRR Section 617.5(c)(21) which constitutes the "conducting concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning and budgetary processes necessary to the formulation of a proposal for action, provided those activities do not commit the agency to commence, engage in or approve such action" and is therefore not subject to review under 6 NYCRR Part 617.

NOW, THEREFORE, BE IT RESOLVED, that the Ogdensburg City Manager is hereby authorized to execute a Grant Agreement with the NYS Environmental Facilities Corporation and any and all other contracts, documents and instruments necessary to bring about the Project and to fulfill the City's obligations under the Engineering Planning Grant Agreement.

CITY COUNCIL MEETING

June 9, 2014

A RESOLUTION TO AUTHORIZE THE SUBMISSION OF NORTHERN
BORDER REGIONAL COMMISSION GRANT APPLICATION

WHEREAS, the City of Ogdensburg desires to prepare a 2014 Northern Border Regional Commission (NBRC) grant application for infrastructure to support the City's waterfront redevelopment vision; and

WHEREAS, the City of Ogdensburg and the Ogdensburg Growth Fund are actively engaged in negotiations with two developers for a 3 ac. +/- portion of the former Diamond Paper Mill property which will require new water and sewer infrastructure; and

WHEREAS, the proposed redevelopment will of this parcel is expected to create more than 32 full-time employment positions; and

WHEREAS, this application for funds will accelerate the implementation of required infrastructure, including a pumping station that will support the City's waterfront vision as a regional destination for residents and tourists alike.

NOW, THEREFORE, BE IT RESOLVED, that the Ogdensburg City Manager is hereby authorized to submit a NBRC application in an amount of \$250,000 and if received, to enter into any necessary contracts to administer the grant.

Business of the City Council
City of Ogdensburg

SUBJECT: Resolution Authorizing City Manager to Enter Into Agreement With Capital Consultants Architecture and Engineering
FOR AGENDA OF: January 12, 2015
BILL #: 3
DEPT. OF ORIGIN: Engineering/Public Works
DATE SUBMITTED: 1-5-2015
APPROVED AS TO FORM BY CITY ATTORNEY
EXHIBITS: Resolution.
APPROVED BY CITY MANAGER FOR SUBMITTAL

EXPENDITURE AMOUNT APPROPRIATION
REQUIRED: \$65,000. BUDGETED: -0- REQUIRED: \$65,000.

SUMMARY STATEMENT

This resolution authorizes the City Manager to enter into an agreement with C2AE, for a sum not to exceed \$65,000., for Evaluation of WWTP/Capital Improvement Plan. Funds to pay for this contract will come from Sewer Fund Contractual Expense – G8130.498.

RECOMMENDED ACTION

Approval of resolution.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR NELSON _____ COUNCILLOR ASHLEY _____
COUNCILLOR HOSMER _____ COUNCILLOR MITCHELL _____
COUNCILLOR MORLEY _____ COUNCILLOR SKAMPERLE _____
COUNCILLOR STEVENSON _____

RESOLUTION AUTHORIZING CITY MANAGER TO
ENTER INTO AGREEMENT WITH C2AE
FOR THE
EVALUATION OF WWTP/ CAPITAL IMPROVEMENT PLAN (CIP)

WHEREAS, the City intends to conduct an evaluation of its wastewater treatment plant (WWTP) and develop a capital improvement plan (CIP); and

WHEREAS, the City requested proposals from several engineering firms and received proposals from three (3) firms interested in the project and experienced in performing the services: and

WHEREAS, the interested firms, in no particular order are C2AE (formerly Burley-Guminiak & Associates) with an office in Canton, NY; CRA/GHD with an office in Syracuse, NY; and Barton & Loguidice with an office in Watertown, NY; and

WHEREAS, the City staff members have reviewed and compared the proposals submitted and determined that the C2AE proposal is the one that meets the City's needs; and

NOW, THEREFORE, BE IT RESOLVED, that the City Manager is hereby authorized to enter into an agreement with C2AE, for a sum not to exceed \$65,000 in services for the Evaluation of WWTP/Capital Improvement Plan; and

BE IT FURTHER RESOLVED that the City will be submitting an application to NYSERDA for FlexTech funding to off-set a portion of the costs for this project for reimbursement of expenses eligible under the FlexTech funding which is likely to be between \$10,000 and \$12,000; and

BE IT FURTHER RESOLVED that the funds to pay for this contract will come from following source:

Sewer Fund		
Contractual Expense	G8130.498	\$65,000.

Business of the City Council
City of Ogdensburg

SUBJECT: FOR AGENDA OF: January 12, 2015
A resolution calling for public hearing and public notice regarding the lease of municipal property. BILL #: 4
DEPT. OF ORIGIN: City Manager
DATE SUBMITTED: January 5, 2015
APPROVED AS TO FORM BY CITY ATTORNEY CLEARANCES: _____
EXHIBITS: Resolution, ordinance

APPROVED BY CITY MANAGER FOR SUBMITTAL

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: 0	BUDGETED: 0	REQUIRED: 0

SUMMARY STATEMENT

This resolution calls for a public hearing and public notice on a proposed ordinance to lease municipal property at 330 Ford Street (Basement) for the Satellite Office of Senator Patricia Ritchie.

RECOMMENDED ACTION

Passage of this resolution.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR NELSON	_____	COUNCILLOR ASHLEY	_____
COUNCILLOR HOSMER	_____	COUNCILLOR MITCHELL	_____
COUNCILLOR MORLEY	_____	COUNCILLOR SKAMPERLE	_____
COUNCILLOR STEVENSON	_____		

RESOLUTION OF CITY COUNCIL INTRODUCING ORDINANCE
AND PROVIDING FOR PUBLIC NOTICE
AND PUBLIC HEARING

BE IT RESOLVED, that Ordinance No. of 2015, entitled "An Ordinance to Lease City-Owned Property " be and it hereby is introduced before the City Council of the City of Ogdensburg, New York, and

BE IT FURTHER RESOLVED, that the City Council shall hold a public hearing in the matter of the adoption of the aforesaid ordinance to be held at the Council Chambers in the City of Ogdensburg, New York, on the 26th day of January, 2015, at 7:00 p.m., and

BE IT FURTHER RESOLVED, that the City Clerk give notice of such public hearing by publication in the newspaper so designated by the City Council of the City of Ogdensburg for legal and public notices at least seven (7) days before the hearing date of a notice setting forth the time and place and describing the proposed ordinance in summary form.

ORDINANCE # _ OF 2015
AN ORDINANCE TO AUTHORIZE A LEASE OF MUNICIPAL PROPERTY

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OGDENSBURG,
NEW YORK, AS FOLLOWS:

ITEM ONE: An ordinance to authorize a lease of municipal property at 330 Ford Street (Basement) for the Satellite Office of Senator Patricia Ritchie.

ITEM TWO: The City Manager has presented the attached proposed agreement to lease space at 330 Ford Street. The lease term shall be from January 1, 2015 through December 31, 2016, with an option to renew, unless either party provides prior written notice to the other of its intention not to renew.

ITEM THREE: The City Manager is hereby authorized to execute the attached lease agreement, hereby made part of this ordinance.

ITEM FOUR: Passage of this ordinance shall be by a vote of three-fourths (3/4) of all members of the City Council.

ITEM FIVE: This ordinance shall take effect ten (10) days after publication of notice that shall give the title and describe same in summary form.

Business of the City Council
City of Ogdensburg

SUBJECT: Resolution to apply for
2015 CDBG funding.

FOR AGENDA OF: January 12, 2015

BILL #: 5

DEPT. OF ORIGIN: Planning and Development

DATE SUBMITTED: January 6, 2015

APPROVED AS TO FORM BY CITY
ATTORNEY

EXHIBITS: resolution

APPROVED BY CITY MANAGER FOR SUBMITTAL

EXPENDITURE
REQUIRED: -0-

AMOUNT
BUDGETED: -0-

APPROPRIATION
REQUIRED: -0-

SUMMARY STATEMENT

A resolution authorizing the City Manager to apply to New York State Homes & Community
Renewal for \$400,000 under the 2015 Community Development Block Grant Program.

RECOMMENDED ACTION

Approval of resolution.

MOVED BY: _____

SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR NELSON _____

COUNCILLOR ASHLEY _____

COUNCILLOR HOSMER _____

COUNCILLOR MITCHELL _____

COUNCILLOR MORLEY _____

COUNCILLOR SKAMPERLE _____

COUNCILLOR STEVENSON _____

**RESOLUTION AUTHORIZING THE CITY MANAGER TO SUBMIT A
2015 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION**

WHEREAS, the City of Ogdensburg values an improved housing stock; and

WHEREAS, the Ogdensburg City Council adopted the City's Abbreviated Consolidated Plan, which among other things sets Housing Rehabilitation as one of the City's primary housing priorities; and,

WHEREAS, New York State Homes & Community Renewal is accepting applications for the 2015 Community Development Block Grant Program; and

WHEREAS, the purpose of the Community Development Block Grant Program is to provide support for low and moderate-income residents to perform housing rehabilitation to eliminate unsafe and unhealthy conditions;

NOW, THEREFORE BE IT RESOLVED, by the Ogdensburg City Council hereby authorizes the filing of a 2015 Community Development Block Grant Application to secure \$400,000 in funding to undertake rehabilitation of 10-12 single-family, owner occupied homes of income eligible City residents; and

BE IT FURTHER RESOLVED, that the City Manager, is hereby authorized to submit the application, and if awarded, to administer the program, including executing all necessary documents relating to the application or administration of the program.

Business of the City Council
City of Ogdensburg

SUBJECT: Resolution calling for a public hearing. FOR AGENDA OF: January 12, 2015
BILL #: 6
DEPT. OF ORIGIN: Planning and Development
DATE SUBMITTED: January 6, 2015
APPROVED AS TO FORM BY CITY ATTORNEY EXHIBITS: resolution
APPROVED BY CITY MANAGER FOR SUBMITTAL

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: -0-	BUDGETED: -0-	REQUIRED: -0-

SUMMARY STATEMENT

A resolution calling for a public hearing to obtain comments on the City's application to New York State Homes & Community Renewal for \$400,000 under the 2015 Community Development Block Grant Program.

RECOMMENDED ACTION

Approval of resolution.

MOVED BY: _____

SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR NELSON	_____	COUNCILLOR ASHLEY	_____
COUNCILLOR HOSMER	_____	COUNCILLOR MITCHELL	_____
COUNCILLOR MORLEY	_____	COUNCILLOR SKAMPERLE	_____
COUNCILLOR STEVENSON	_____		

**RESOLUTION OF THE CITY COUNCIL TO PROVIDE FOR
PUBLIC NOTICE AND PUBLIC HEARING**

WHEREAS, the City of Ogdensburg is submitting a Community Development Block Grant application to New York State Homes & Community Renewal; and

WHEREAS, the City Council and staff of the Office of Planning and Development are desirous of obtaining public input on the proposed application;

NOW, THEREFORE, BE IT RESOLVED that the City Council shall hold a public hearing seeking public comment on the proposed grant application to be held in the City Council Chambers at City Hall, Ogdensburg, New York, on the 26th day of January, at 7:00 p.m.; and

BE IT FURTHER RESOLVED, that the City Clerk give notice of such public hearings by publication in the newspaper so designated by the City Council of the City of Ogdensburg for legal and public notices at least seven (7) days before the hearing dates setting forth the time and place.