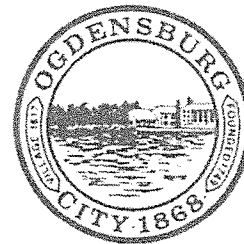


# CITY OF OGDENSBURG, NEW YORK

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CITY HALL • 330 FORD STREET • OGDENSBURG, NEWYORK 13669



Office of the City Manager

(315) 393-6100

## MEMORANDUM

MEMO TO: City Council  
FROM: John M. Pinkerton, City Manager  
DATE: December 27, 2013  
SUBJECT: Update 13/52

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- ☉ **PBA Mediation** – We are in the process of scheduling mediation in January.
- ☉ **CDBG Grant Project 836HR77-12** – Attached is a twelve-month completion notice from the Office of Community Renewal.
- ☉ **Out of Office** - I will be out of the office from December 23, 2013 through January 2, 2014. Phil Cosmo will be available as Acting City Manager in my absence.
- ☉ **Councilors Swearing-In Ceremony** – The Swearing-In Ceremony for the elected Councilors will be held on December 31, 2013 at 11:00 a.m. There will be light refreshments served afterwards in the Old Council Chambers.
- ☉ **Weekly Quote** – Approach the New Year with resolve to find the opportunities hidden in each new day. ~Michael Josephson

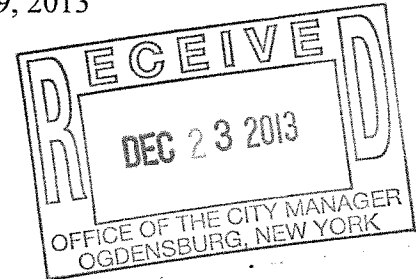
I wish you and yours a very Happy New Year!



ANDREW M. CUOMO  
GOVERNOR

DARRYL C. TOWNS  
COMMISSIONER/CEO

December 19, 2013



NEW YORK STATE  
DIVISION OF HOUSING  
& COMMUNITY  
RENEWAL

HOUSING  
TRUST FUND  
CORPORATION

STATE OF  
NEW YORK MORTGAGE  
AGENCY

NEW YORK STATE  
HOUSING FINANCE  
AGENCY

NEW YORK STATE  
AFFORDABLE HOUSING  
CORPORATION

STATE OF  
NEW YORK MUNICIPAL  
BOND BANK AGENCY

TOBACCO SETTLEMENT  
FINANCING  
CORPORATION

Honorable William D. Nelson  
City of Ogdensburg  
330 Ford Street, Room 10  
Ogdensburg, NY 13669

Re: Grant Agreement 12-Month Completion Notice  
NYS CDBG Project #836HR77-12

Dear Mayor Nelson:

I would like to take this opportunity to remind you that the completion date for the above referenced NYS CDBG project is set to occur in 12 months' time, on December 19, 2014.

Our records indicate that, as of the date of this letter, there is a balance of **\$362,843** in unexpended grant funds. It is our sincerest hope that your project will be completed in a timely manner, and these funds expended according to your project budget and schedule, so as to avoid the reallocation of your grant funds. As per NYS CDBG Program Guidelines, any funds remaining after the completion date of your project will be deobligated and reallocated.

As always, the Office of Community Renewal is prepared to assist you in any way we can to ensure the successful completion of your project. If our office can be of assistance, please contact Jennifer K. Teichner, Community Developer, at (518) 474-2057 or [jteichner@nyshcr.org](mailto:jteichner@nyshcr.org).

Sincerely,

A handwritten signature in cursive script that reads "Christian M. Leo".

Christian M. Leo  
Vice President  
Office of Community Renewal

cc: Jennifer K. Teichner, Community Developer  
Andrea Smith, Director Planning & Development

38-40 State Street, Albany, NY 12207

[nyshcr.org](http://nyshcr.org)