

AGENDA
Council Meeting
Monday, July 9, 2012
7:00 P.M.

I. Call to Order

II. Pledge of Allegiance

III. Public Hearing

1. A public hearing with regard to the naming of a City lane. (Bill #37)

IV. Presentation

V. Personal Appearance

(Anyone wishing to address the Council should notify the Clerk prior to the meeting)

VI. Correspondence

VII. Consent Agenda

(All Matters listed under this item are considered to be routine and will be enacted by one motion in the form below without separate discussion. If discussion is desired, the item will be removed from the consent agenda and considered separately.)

1. Approval of previous minutes
2. Approval of warrant

VIII. Appointments

IX. Items for Council Action

1. An Ordinance to name an unnamed City lane, from Montgomery Street to Gilbert Street, between Congress and Pickering Streets, as "Edwards Lane". (Bill #37)
2. A resolution authorizing St. Lawrence County to act on the City of Ogdensburg's behalf, as a participating jurisdiction, to develop a multi-jurisdictional Hazard Mitigation Plan. (Bill #40)
3. A resolution authorizing the City Manager to enter into a contract with _____ to cut brush and small trees on the Maple City Trail hill. (Bill #41)
4. A resolution to authorize the City Manager to execute an easement agreement with Dillingham Properties, LLC. (Bill #42)
5. A resolution to authorize the submission of a Consolidated Funding grant application to accelerate the implementation of supporting regulatory strategies, including a comprehensive update to the zoning code and the development of comprehensive signage. (Bill #43)
6. A resolution calling for public notice and public hearing to provide residents with an opportunity to participate in the development of a Community Development Block Grant application. (Bill #44)

X. Old Business

XI. New Business

XII. Items for Discussion

1. possible Presentation on Electricity Purchasing Options

XIII. Executive Session

XIV. Adjournment

Business of the City Council
City of Ogdensburg

SUBJECT:
Ordinance to name a City Lane

FOR AGENDA OF 7/9/12 BILL # 37

DEPT OF ORIGIN: City Council

DATE SUBMITTED: 6/15/12

CLEARANCES: _____

APPROVED AS TO FORM
BY CITY ATTORNEY

EXHIBITS: Ordinance

APPROVED BY CITY ADMIN. FOR
SUBMITTAL

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT

An ordinance to name a lane from Montgomery Street to Gilbert Street, situated between Congress and Pickering, as "Edwards Lane".

RECOMMENDED ACTION

Approval of Ordinance.

MOVED BY: _____

SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR NELSON _____

COUNCILLOR ASHLEY _____

COUNCILLOR CILLEY _____

COUNCILLOR HOSMER _____

COUNCILLOR MORLEY _____

COUNCILLOR SKAMPERLE _____

COUNCILLOR STEVENSON _____

ORDINANCE # ___ OF 2012

**ORDINANCE TO NAME AN UNNAMED CITY LANE
ON THE OFFICIAL CITY MAP, AS "EDWARDS LANE"**

WHEREAS, City Council received a request that a lane between Congress and Pickering Streets be named after Ralph Edwards Family, and

WHEREAS, the letter was forwarded to the Historic Commission to endorse the naming of the lane, and

WHEREAS, the Historic Commission unanimously endorsed adding the name of Ralph Edwards to the list of historic names, and

WHEREAS, a lane from Montgomery Street to Gilbert Street, situated between Congress and Pickering,

NOW THEREFORE, BE IT ORDAINED, that the name of this City lane shall be designated as "Edwards Lane".

BE IT FURTHER ORDAINED, that the Official Map of the City of Ogdensburg be and the same shall be amended accordingly.

Business of the City Council
City of Ogdensburg

SUBJECT:
Resolution to authorize St. Lawrence
County to develop a multi-jurisdictional
Hazard Mitigation Plan

FOR AGENDA OF: July 9, 2012

BILL #: 40

DEPT. OF ORIGIN: Mayor Nelson

DATE SUBMITTED: June 26, 2012

APPROVED AS TO FORM BY CITY
ATTORNEY

EXHIBITS: Resolution & letter

APPROVED BY CITY MANAGER FOR SUBMITTAL

EXPENDITURE
REQUIRED: -0-

AMOUNT
BUDGETED: -0-

APPROPRIATION
REQUIRED: -0-

SUMMARY STATEMENT

A resolution authorizing St. Lawrence County to act on the City of Ogdensburg's behalf, as a participating jurisdiction, to develop a multi-jurisdictional Hazard Mitigation Plan.

RECOMMENDED ACTION

Approval of resolution.

MOVED BY: _____

SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR NELSON _____

COUNCILLOR ASHLEY _____

COUNCILLOR CILLEY _____

COUNCILLOR HOSMER _____

COUNCILLOR MORLEY _____

COUNCILLOR SKAMPERLE _____

COUNCILLOR STEVENSON _____

**RESOLUTION AUTHORIZING ST. LAWRENCE COUNTY
TO ACT ON BEHALF OF THE CITY OF OGDENSBURG
AS A PARTICIPATING JURISDICTION IN A
MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN**

WHEREAS, the City of Ogdensburg has limited capability to undertake extensive participation in the preparation of a hazard mitigation plan, and

WHEREAS, St. Lawrence County is able to act on behalf of the City of Ogdensburg in the analysis and development of a hazard mitigation plan, and

WHEREAS, St. Lawrence County shall prepare a hazard mitigation plan in accordance with 44 FEMA requirements at 44 C.F.R. 201.6, and

WHEREAS, St. Lawrence County shall deliver a draft copy of the Plan for public comment as well as the governing body's comment during the planning process and prior to adoption,

NOW THEREFORE, the Ogdensburg City Council authorizes St. Lawrence County on behalf of the City of Ogdensburg to prepare the St. Lawrence County Multi-Hazard Mitigation Plan, which shall be reviewed and considered for adoption by the Ogdensburg City Council upon completion.

ST. LAWRENCE COUNTY
OFFICE of EMERGENCY SERVICES
48 Court Street
Canton, New York 13617-1169
(315) 379-2240 - Fax (315) 379-0681

FIRE
E.M.S.

E-911

EMERGENCY
MANAGEMENT

June 25, 2012

Mr. William Nelson
Mayor, City of Ogdensburg
330 Ford St
Ogdensburg NY 13669

RE: FEMA Hazard Mitigation Planning Grant

Dear Mr. Nelson,

St. Lawrence County has received funding assistance through FEMA to develop a multi-jurisdictional Hazard Mitigation Plan. All local governments in the County are invited and encouraged to participate in this opportunity.

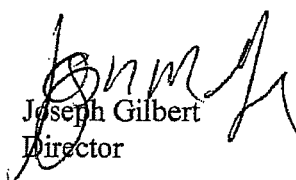
An adopted Hazard Mitigation Plan approved by FEMA will enable each participating jurisdiction to access other FEMA funds for hazard mitigation projects, such as flood control. FEMA identifies hazard mitigation as "sustained action to reduce or eliminate long term risk to human life and property from hazards."

There are no costs to municipalities who choose to be a participating jurisdiction. You will have to do three things: 1) pass a local resolution authorizing the County to develop the Plan; 2) participate in some stakeholder interviews and/or public sessions to identify hazards specific to your jurisdiction and identify/prioritize associated mitigation actions; and 3) pass a local resolution adopting the Plan upon completion.

Enclosed you will find a draft resolution (also available in an electronic format); the County requests that you bring this resolution for consideration by your Board by August 1, 2012. Also enclosed is some additional information in a "Frequently Asked Questions" format. If you have additional questions or concerns, please notify me, or Heidi Ames in the Planning Office, who can be reached at 379-2292 or hames@stlawco.org.

Thank you and we look forward to your input as this Hazard Mitigation Plan is developed.

Sincerely,


Joseph Gilbert
Director

Business of the City Council
City of Ogdensburg

SUBJECT: Resolution authorizing the City Manager to enter into a contract
FOR AGENDA OF: 7/09/2012
BILL #: 41
DEPT. OF ORIGIN: City Comptroller
DATE SUBMITTED: 6/27/2012
APPROVED AS TO FORM BY CITY ATTORNEY
EXHIBITS: resolution
APPROVED BY CITY MANAGER FOR SUBMITTAL

EXPENDITURE REQUIRED: \$0	AMOUNT BUDGETED: \$0	APPROPRIATION REQUIRED: \$0
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SUMMARY STATEMENT

This resolution authorizes the City Manager to enter into a contract with _____ to cut brush and small trees on the Maple City Trail hill.

RECOMMENDED ACTION

Approval of resolution.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR NELSON	_____	COUNCILLOR ASHLEY	_____
COUNCILLOR CILLEY	_____	COUNCILLOR HOSMER	_____
COUNCILLOR MORLEY	_____	COUNCILLOR SKAMPERLE	_____
COUNCILLOR STEVENSON	_____		

**RESOLUTION AUTHORIZING THE CITY MANAGER
TO ENTER INTO A CONTRACT
FOR CUTTING BRUSH AND SMALL TREES**

WHEREAS, the City has received a proposal to do cut the brush and small trees on the Maple City hill, and

WHEREAS, the City has received a proposal from _____, and

NOW THEREFORE BE IT RESOLVED, that the City Manager is authorized to enter into a contract with _____.

Business of the City Council
City of Ogdensburg

SUBJECT: Resolution to Authorize City Manager to Execute an Easement Agreement with Dillingham Properties, LLC. FOR AGENDA OF: July 9, 2012
BILL #: 42
DEPT. OF ORIGIN: Planning
DATE SUBMITTED: June 29, 2012
APPROVED AS TO FORM BY CITY ATTORNEY CLEARANCES:
EXHIBITS: Resolution and letter of request
APPROVED BY CITY ADMIN. FOR SUBMITTAL

EXPENDITURE AMOUNT APPROPRIATION
REQUIRED: 0 BUDGETED: 0 REQUIRED: 0

SUMMARY STATEMENT

A resolution to authorize the City Manager to execute an easement agreement with Dillingham Properties, LLC for awnings over the sidewalk of their 402 Ford Street building.

RECOMMENDED ACTION

Passage of this resolution.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR NELSON _____ COUNCILLOR ASHLEY _____
COUNCILLOR CILLEY _____ COUNCILLOR HOSMER _____
COUNCILLOR MORLEY _____ COUNCILLOR SKAMPERLE _____
COUNCILLOR STEVENSON _____

**RESOLUTION TO AUTHORIZE
CITY MANAGER TO EXECUTE AN EASEMENT AGREEMENT
WITH DILLINGHAM PROPERTIES, LLC**

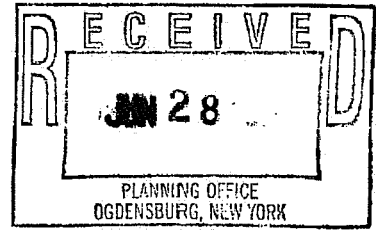
WHEREAS, Edward Dillingham, Dillingham Properties, LLC, has requested an easement for awnings over the sidewalk of their 402 Ford Street building into the City right-of-way, and

WHEREAS, the interim Director of Planning and Development has indicated that said relocation will not interfere with snow removal, traffic flow or any existing city utility,

NOW, THEREFORE, BE IT RESOLVED, that the interim City Manager is hereby authorized to execute an easement agreement, to be prepared by the City Attorney, with Edward Dillingham, Dillingham Properties, LLC, as shown on the attached site map, and

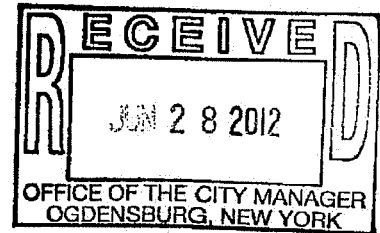
BE IT FURTHER RESOLVED, that Edward Dillingham, Dillingham Properties, LLC, provides the City of Ogdensburg with a liability insurance certificate that identifies the City of Ogdensburg as a co-insured party on the subject property, in a form and amount acceptable to the City Attorney.

Dillingham Properties, LLC
402 Ford Street
Ogdensburg, NY 13669



June 28, 2012

City Council
City Hall
Ogdensburg, NY 13669



RE: Easement

I am requesting that the city of Ogdensburg consider my request for a easement for the awnings that are over the sidewalk of my building located at 402 Ford Street Ogdensburg, NY.

I appreciate your consideration regarding this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Edward J. Dillingham".

Edward J. Dillingham
President
Dillingham, Properties LLC

City of Ogdensburg
Department of Planning & Development

Ogdensburg City Hall
330 Ford Street - Room 11
Ogdensburg, New York 13669
<http://www.ogdensburg.org>



June 27, 2012

Mr. Edward J. Dillingham
Dillingham Properties LLC
402 Ford Street
Ogdensburg, New York 13669

**RE: Main Street Program Funding
Awning Request**

At the May 17th meeting of the Ogdensburg Growth Fund the board unanimously voted in favor of proceeding with the commitment of \$10,000 towards the costs of the awnings for your property located at 402 Ford Street.

In order to proceed with payment of these funds, the board has request that you comply with the municipal code and formally request an easement from City Council since the awnings do extend over City property. To do this all you will be required to do is send a letter addressed to the City Manager requesting said easement for your awnings. City staff will prepare any additional documents necessary for Council's review. Please submit your request by noon on July 2, 2012 to be placed on the next agenda scheduled for July 9, 2012 at 7pm.

If you have any additional questions please do not hesitate to contact me either by phone or email.

Respectfully Submitted,
FOR THE OGDENSBURG GROWTH FUND

Andrea L. Smith
Interim Administrative Director
cc: File

Business of the City Council
City of Ogdensburg

SUBJECT: FOR AGENDA OF 7/9/12 BILL # 43

A resolution authorizing
the City Manager to submit a
CFA grant application.

DEPT OF ORIGIN: Planning

DATE: 7/3/12

CLEARANCES: _____

APPROVED AS TO FORM
BY CITY ATTORNEY

EXHIBITS: Resolution

APPROVED BY CITY MANAGER FOR
SUBMITTAL

EXPENDITURE REQUIRED: \$	AMOUNT BUDGETED: \$	APPROPRIATION REQUIRED:
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SUMMARY STATEMENT

A resolution to authorize the submission of a Consolidated Funding grant application to accelerate the implementation of supporting regulatory strategies, including a comprehensive update to the zoning code and the development of comprehensive signage.

RECOMMENDED ACTION

Passage of this resolution.

MOVED BY: _____

SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR NELSON _____

COUNCILLOR ASHLEY _____

COUNCILLOR CILLEY _____

COUNCILLOR HOSMER _____

COUNCILLOR MORLEY _____

COUNCILLOR SKAMPERLE _____

COUNCILLOR STEVENSON _____

A RESOLUTION TO AUTHORIZE THE SUBMISSION OF AN
CONSOLIDATED FUNDING APPLICATION

WHEREAS, the City of Ogdensburg Strategic Management Plan sets the City's Organizational Goals, which includes among others, a Revitalizing Aging Neighborhoods and Commercial Areas, and having a Beautiful City; and

WHEREAS, in furtherance of these Goals, the City is has invested in Waterfront Revitalization through the New York State Department of State Local Waterfront Revitalization Program (LWRP); and

WHEREAS, Ogdensburg NY is a State recognized Coastal Area and is an eligible applicant for CFA funds; and

WHEREAS, Governor Cuomo has announced a second round of CFA's to allow the regions of New York State to continue pursuing and investing in their own economic destiny;

WHEREAS, the application for funds will accelerate the implementation of supporting regulatory strategies, including a comprehensive update to the zoning code and the development of unified signage and wayfinding; and

WHEREAS, the required 50% match for this program will be a combination of administrative expenses, in-kind services and cash; and

NOW, THEREFORE, BE IT RESOLVED, that the Ogdensburg City Manager is hereby authorized to submit a Consolidated Funding Application in the amount not to exceed \$35,000, and if received, to enter into any necessary contracts to administer the grant.

Business of the City Council
City of Ogdensburg

SUBJECT:
Resolution Calling for a Public Hearing
Regarding the Community Development
Block Grant Program

FOR AGENDA OF:

July 9, 2012

BILL #:

44

DEPT. OF ORIGIN:

Planning

DATE SUBMITTED:

January 5, 2011

APPROVED AS TO FORM BY CITY
ATTORNEY

EXHIBITS:

Resolution

APPROVED BY CITY MANAGER FOR SUBMITTAL

EXPENDITURE
REQUIRED: -0-

AMOUNT
BUDGETED: -0-

APPROPRIATION
REQUIRED: -0-

SUMMARY STATEMENT

This resolution calls for public notice and public hearing to provide residents with an opportunity to participate in the development of a Community Development Block Grant application.

RECOMMENDED ACTION

Approval of resolution.

MOVED BY: _____

SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR NELSON

COUNCILLOR ASHLEY

COUNCILLOR CILLEY

COUNCILLOR HOSMER

COUNCILLOR MORLEY

COUNCILLOR SKAMPERLE

COUNCILLOR STEVENSON

RESOLUTION CALLING FOR A PUBLIC HEARING REGARDING THE
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

WHEREAS, the City of Ogdensburg is considering an application for Community Development Block Grant (CDBG) funding, and

WHEREAS, the CDBG program provides funds to local governments for housing, economic development, and public facilities, with the principal beneficiaries being persons with low or moderate incomes, and

WHEREAS, the projects may also aid in eliminating slums and blight and in the meeting of community needs of a particular urgency, and

WHEREAS, the City may apply for up to \$400,000 for housing rehabilitation in the Ford Street Gateway target area; and

WHEREAS, the Housing and Community Development Act of 1977, as amended, requires that the City hold a public hearing to provide information about and allow for participation in the development of the grant application;

WHEREAS, that in order to provide residents with an opportunity to participate in the development of the application, the Department of Planning and Development shall hold a public hearing in the City Council Chambers at City Hall, Ogdensburg, New York, on the 20th day of July, 2012, at 10:00 a.m.; and

BE IT FURTHER RESOLVED, that the City Clerk give notice of such public hearings by publication in the newspaper so designated by the City Council of the City of Ogdensburg for legal and public notices at least seven (7) days before the hearing dates setting forth the time and place.

NOW, THEREFORE, BE IT RESOLVED, that the Ogdensburg City Manager is hereby authorized to submit an application for Community Development Block Grant (CDBG) funds in the amount not to exceed \$400,000, and if received, to enter into any necessary contracts to administer the grant.