

SPECIAL CITY COUNCIL MEETING

December 28, 2022

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Mayor Skelly called the meeting to order and asked the Clerk to call the roll:

PRESENT: Mayor Skelly, Councillors Dillabough,
*Powers, Rishe and Skamperle

ABSENT: Councillors Fisher and Kennedy

Councillor Powers participated in this meeting remotely from 625 Elizabeth Street, Ogdensburg, NY 13669.

EXECUTIVE SESSION

Mayor Skelly made a motion to move to Executive Session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation, and Councillor Dillabough seconded the motion.

The vote to adjourn to Executive Session was:

CARRIED, AYES ALL

*Councillor Powers entered the meeting remotely during Executive Session.

Upon returning from Executive Session, all members of Council were still present.

Mayor Skelly moved a resolution authorizing travel expenditures for the purpose of conducting in person interviews for the position of City Manager, and Councillor Dillabough seconded to wit:

RESOLUTION AUTHORIZING TRAVEL EXPENDITURES FOR THE
PURPOSE OF CONDUCTING IN PERSON INTERVIEWS FOR THE
POSITION OF CITY MANAGER

WHEREAS, in accordance with §C-18 the “City Council shall appoint a City Manager who shall hold office during and at the pleasure of the Council”; and

WHEREAS, in execution of the duty and obligation to appoint a City Manager, the City Council desires to conduct in person interviews of qualified candidates; and

WHEREAS, to facilitate in person interviews it is necessary to authorize the expenditure of funds for expenses associated with travel and lodging.

NOW THEREFORE BE IT RESOLVED, that the Interim City Manager is hereby authorized by the Ogdensburg City Council to authorize an expenditure of funds, not to exceed \$10,000, from account code A1670.498 for travel costs associated with interviewing City Manager candidates.

The vote was:

CARRIED, AYES ALL

PUBLIC HEARING

1. A public hearing regarding a proposed ordinance to lease municipal property at 330 Ford Street (Basement) for the Satellite Office of U.S. Congresswoman Elise Stefanik was held. No one being present to speak, the hearing was declared closed.

CONSENT AGENDA

Mayor Skelly moved that the claims as enumerated in General Fund Warrant #24-2022 in the amount of \$659,684.90 and Library Fund Warrant #24-2022 in the amount of \$0.00 and Capital Fund Warrant #24-2022 in the amount of \$0.00 and Community Development Fund Warrant #24-2022 in the amount of \$75.98 and Community Renewal Fund Warrant #24-2022 in the amount of \$0.00 as audited, be and the same are ordered paid and Councillor Dillabough seconded the motion.

The vote was:

CARRIED, AYES ALL

APPOINTMENTS

1. Mayor Skelly moved to reappoint Barbara Barlow and Kathryn Rhinebold to three-year terms on the Pride & Beautification Commission, terms to begin January 1, 2023 and end December 31, 2025, and Councillor Skamperle seconded the motion.

The vote was:

CARRIED, AYES ALL

2. Mayor Skelly moved to reappoint Steve Schlieter to a three-year term on the Zoning Board, term to begin January 1, 2023 and end December 31, 2025, and Councillor Skamperle seconded the motion.

The vote was:

CARRIED, AYES ALL

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3. Mayor Skelly moved to reappoint Edward Dana to a five-year term on the Board of Assessment and Review, term to begin January 1, 2023 and end September 30, 2027, and Councillor Skamperle seconded the motion.

The vote was:

CARRIED, AYES ALL

ITEMS FOR COUNCIL ACTION

1. Interim City Manager Andrea Smith explained six affirmative votes were required to approve the ordinance to lease municipal property at 330 Ford Street (Basement) for the Satellite Office of U.S. Congresswoman Elise Stefanik and recommended the ordinance not be introduced. There was a consensus of Council to introduce the ordinance at the January 9, 2023 regular meeting.

2. Councillor Rishe moved a resolution calling for a public hearing and public notice on a proposed ordinance amending Chapter 149 of the City of Ogdensburg Municipal Code entitled "Parks", and Councillor Skamperle seconded to wit:

RESOLUTION INTRODUCING AN ORDINANCE AND PROVIDING FOR
PUBLIC NOTICE AND PUBLIC HEARING

BE IT RESOLVED, that Ordinance No. ___ of 2023, entitled "Ordinance Amending Chapter 149 of the City of Ogdensburg Municipal Code entitled "Parks" of the Code of the City of Ogdensburg be and it hereby is introduced before the City Council of the City of Ogdensburg, New York, and

BE IT FURTHER RESOLVED, that the City Council shall hold a public hearing in the matter of the adoption of the aforesaid Ordinance to be held at the Council Chambers in the City of Ogdensburg, New York, on the 9th day of January, 2023, at 6:00 p.m., and

BE IT FURTHER RESOLVED, that the City Clerk give notice of such public hearing by publication in the official newspaper at least seven (7) days before the hearing date of a notice setting forth the time and place and describing the proposed ordinance in summary form.

The vote was:

CARRIED, AYES ALL

3. Councillor Rishe moved a resolution providing for public notice and public hearing with regard to an amendment to the Administrative Regulations, and Councillor Skamperle seconded to wit:

RESOLUTION

INTRODUCING ORDINANCE # ___ FOR 2023

BE IT RESOLVED that proposed Ordinance # ___ of the year 2023 entitled:

Amendment to the Administrative Regulations of the City of Ogdensburg be and it hereby is introduced before the City Council of the City of Ogdensburg, NY, and

BE IT FURTHER RESOLVED, that the City Council hold a Public Hearing on said proposed Ordinance at the City Council Chambers at 6:00 pm on Monday, January 9, 2023, and

BE IT FURTHER RESOLVED that the City Clerk publish or cause to be published a public notice in the official newspaper of the City of Ogdensburg of said public hearing at least seven days prior thereto.

The vote was:

CARRIED, AYES ALL

4. Councillor Rishe moved a resolution to establish the official newspapers for the publication of local law notices and other matters required by law to be published by the City of Ogdensburg for 2023, and Councillor Skamperle seconded to wit:

RESOLUTION DESIGNATING THE
2023 OFFICIAL NEWSPAPERS

BE IT RESOLVED, that the Ogdensburg City Council hereby designates the following newspapers as the official newspapers for the publication of local law notices and other matters required by law to be published by the City of Ogdensburg for 2023:

Watertown Daily Times

The Journal

North Country This Week

Councillor Rishe said publication in the official newspapers was prioritized to North County This Week in 2022 because of the higher circulation rate and questioned if there was a reason why the order was changed for 2023. City Clerk Cathy Jock explained the resolution did not list the official newspapers in any particular order. Mayor Skelly said staff already utilizes the official newspapers based on cost and circulation, and Ms. Jock confirmed.

The vote was:

CARRIED, AYES ALL

5. Councillor Skamperle moved a resolution designating the official City bank depositories for 2023, and Councillor Dillabough seconded to wit:

RESOLUTION
DESIGNATING THE
2023 OFFICIAL BANK DEPOSITORIES

BE IT RESOLVED, that Community Bank NA, NBT Bank NA, Upstate National Bank, Key Bank of Northern New York NA, and NYCLASS through Public Trust Advisors, LLC be designated as official depositories of City Funds for 2023.

The vote was:

CARRIED, AYES ALL

6. Councillor Skamperle moved a resolution designating the 2023 City Council Meeting dates, and Councillor Dillabough seconded to wit:

2023 CITY COUNCIL MEETING DATES

BE IT RESOLVED, that the regular City Council meetings for the City of Ogdensburg, shall be on the second and fourth Monday of each month except December when regular Council meetings shall be held on the first and second Mondays of the month, and unless such date is a legal holiday, in which event the meeting will be held on the next business day. The dates of these meetings are listed below:

January	9, 23
February	13, 27
March	13, 27
April	10, 24
May	8, 22
June	12, 26

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July	10, 24
August	14, 28
September	11, 25
October	10, 23
November	13, 27
December	4, 11

BE IT FURTHER RESOLVED, all the meetings will be held at 6:00 pm in the City Council Chambers, City Hall or at such other places as may be designated by the City Council. All meetings are open to the public.

Councillor Rishe said he did not see a need for two meetings in July and August, adding only one meeting had been held during the two summer months in the past. Councillors Powers and Skamperle agreed. City Clerk Cathy Jock explained a change to the Administrative Regulations would be required by ordinance following a public hearing. Ms. Jock added Council always has the option to cancel a meeting if not needed. There was a consensus of Council to approve the proposed 2023 City Council meeting dates and cancel meetings if necessary.

The vote was:

CARRIED, AYES ALL

7. Councillor Dillabough moved a resolution authorizing the Interim City Manager to enter into a professional services agreement for accounting services with Gray & Gray and Associates Certified Public Accountants, P.C., and Mayor Skelly seconded to wit:

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RESOLUTION AUTHORIZING INTERIM CITY MANAGER TO ENTER
INTO A PROFESSIONAL SERVICES AGREEMENT WITH
ANGELA GRAY, CPA AND THE FIRM OF GRAY & GRAY AND
ASSOCIATES CERTIFIED PUBLIC ACCOUNTANTS, P.C.

WHEREAS, a professional services agreement for accounting services provided for the City has been negotiated between the Interim City Manager, Angela Gray, CPA and the firm of Gray & Gray and Associates Certified Public Accountants, P.C.

NOW, THEREFORE, BE IT RESOLVED, that the City Council authorizes the Interim City Manager to enter into said agreement with Angela Gray, CPA and the firm of Gray & Gray and Associates Certified Public Accountants, P.C.; and

BE IT FURTHER RESOLVED that funding for this service will come from A1315.515.

Councillor Rishe said Ms. Gray has done an excellent job for the City, and he would support the resolution. Mayor Skelly agreed.

The vote was:

CARRIED, AYES ALL

On a motion duly made and seconded, the meeting was adjourned.